



IDAHO DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

BRAD LITTLE - GOVERNOR
RUSSELL S. BARRON - ADMINISTRATOR

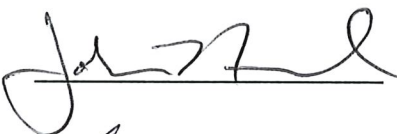
PERMIT REFUND PROCEDURES FOR BLD, MOD, MFG, ELE, PLB, HVC AND ELEVATORS


Effective immediately, the permit refund policy for the Building, Construction and Real Estate Bureau is as follows:

- 1) Duplicate permits for the same scope of work will be refunded in full.
- 2) Any overpayment on permit fees will be refunded in full once confirmation of overpayment has been verified and recorded by the Inspector, Supervisor or Program Manager.
- 3) Permits purchased out of DOPL jurisdiction will not be eligible for a refund unless there has been a recent City annexation or due to an internal processing error; in these circumstances, the fees paid will be refunded in full.
- 4) Jobs cancelled and requested to be voided will be refunded, minus \$65.00 for each inspection conducted.
- 5) Expired permits will not be eligible for a refund.

Approved by:

Michael Hyde – Operations Manager  7/18/22

John Nielsen – PLB & HVC Program Manager  7/18/22

Warren Wing – Electrical Program Manager  7/25/22

Gary Barnes – Elevator Program Manager  7/18/2022