



State of Idaho  
Division Of Occupational and Professional Licenses  
Idaho Board of Real Estate Appraisers

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Minutes of 02/05/2024**

<b>Board Members</b>	Eric Brinton, Chair	<b>Division</b>	MiChell Bird, Executive Officer
<b>Present:</b>	Brent Stanger	<b>Staff:</b>	Lea Kear, Legal Counsel
	Jody Graham		Jesama Rosensweig, Licensing Supervisor
	Jason Stewart		Craig Boyack, Investigator
			Zack Trujillo, Board Support Specialist

Board Members Mary May  
Absent:

The meeting was called to order at 9:03 AM MT by Chairman Eric Brinton.

**APPROVAL OF 10/30/2023 & 12/04/2023 MEETING MINUTES**

A motion was made to approve the 10/30/2023 and 12/04/2023 meeting minutes. The motion carried unanimously.

**BOARD BUSINESS**

**Complaint Report:** Investigator Craig Boyack briefly explained the status of open cases.

**Public Comment:** There were no public comments.

**DIVISION BUSINESS**

**Financial Report:** The Real Estate Appraiser Board Cash Balance Report was provided and the following topics were discussed: 1) Idaho Code § 54-4113 FEES – ISSUANCE OF LICENSES OR CERTIFICATES; 2) IDAPA 24.18.01.150. FEES; 3) 5-Year Projection; and 4) Trending Direction. This topic will be addressed at the April 2024 meeting.

**Agency Legislation:** A summary of draft proposals by DOPL was provided and going before the 2024 legislature. The proposal that may affect the Board is Licensure Renewals; going from one to two year renewal period. The Board’s proposed rules, based on Zero Based Regulations in 2023, have been accepted and approved by the House Business Committee in full.

**EXECUTIVE SESSION – APPLICATIONS & DISCIPLINE**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll call: Chairman Brinton-Aye, Board Member Graham-Aye, Board Member Stanger-Aye, and Board Member Stewart-Aye. The motion carried unanimously.

A motion was made and seconded to leave executive session. The motion carried unanimously.

**Motion(s) re: Application(s):** A motion was made and seconded to table applications CGA-REAA-6251, and CRA-REAA-6266, pending additional information. The motion carried unanimously.

**Motion(s) re: Discipline:** A motion was made and seconded to accept staff recommendation to close with a warning letter I-REA-2023-20, -22, -23, and -24. The motion carried unanimously

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 11: 51 AM.

02/05/2024/krb