



State of Idaho
Division of Occupational and Professional Licenses
Respiratory Therapy Licensure Board

BRAD LITTLE
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Administrator

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Minutes of 03/16/2023

| | | | |
|-----------------|-----------------------|-----------------|--|
| Board | Michele Jarvis, Chair | Division | Stephanie Lotridge, Executive Officer |
| Members | Tim Seward, RRT | Staff: | Russ Spencer, General Counsel |
| Present: | Lisa Taylor, RRT/PSG | | Susan Villanueva, Board Support Specialist |
| | Robb Hruska, RRT/PSG | | |
| | Phillip Hagar, RRT | | |

The meeting was called to order at 8:32 AM by Michele Jarvis.

Approval of Minutes

Motion to approve 12/01/2022 minutes was made and seconded. Motion carried unanimously.

Division Business

2023 Legislative Session Overview:

Ms. Lotridge provided a review of the legislative session including the status of bills that may affect the Board, including updates on H074, H0004, H0003, H028, and Non-Agency Legislation, H162, H297, S1009.

Confidentiality, Conflict of Interest, and Honoraria Policies: Mr. Spencer reviewed these policies with the Board.

Open Meeting Law: Mr. Spencer presented the Open Meeting Law training to the Board.

Financial Update: The Board reviewed the financial report.

HPRP Update: Ms. Stuart gave an update to the Health Professions Recovery Program (HPRP)

Board Business

SharePoint Update: Ms. Lotridge stated that the staff created a SharePoint platform which will make it easier for the Board Members to review Board meeting documents.

Adjourn

There being no further business, the meeting was adjourned at 9:33 AM.

The next meeting is on 09/20/2023.