



State of Idaho
Division of Occupational and Professional Licenses
Genetic Counselors Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 9/19/2023

Board Members Present: Mary Conway
Jack Zarybnisky, O.D.

Division Staff: Cesley Metcalfe, Executive Officer
Greg Loos, General Counsel
Christian Runnalls, Board Support Specialist

Board Members Absent: Heather Hussey-Johnson

The meeting was called to order at 10:05 AM by Cesley Metcalfe.

Board Elections

A motion was made and seconded to elect Jack Zarybnisky as the Chair for today's meeting. The motion carried unanimously.

General Board elections were tabled until the next meeting.

Approval of Minutes

A motion was made and seconded to approve the 3/15/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

Website Update: Ms. Metcalfe presented the newly updated Board website.

Luma Discussion: Ms. Metcalfe provided background information regarding an email that was sent to all DOPL Board members regarding the new Luma system.

Financial Update: Ms. Metcalfe gave the financial report, which indicated that the Board had a cash balance of \$155,295.83 as of June 30, 2023.

BOARD BUSINESS

Licensing Report: Ms. Metcalfe gave a licensing report regarding applications received and licenses issued on behalf of the Board.

Adjourn

There being no further business, the meeting was adjourned at 10:20 AM.