



State of Idaho  
Division of Occupational and Professional Licenses

Idaho Liquefied Petroleum Gas Safety Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**Minutes of 09/19/2023**

**Board Members Present:** Tom C. Daniels, Chair  
Alan Perry  
Rick J. Harris  
**Division Staff:** John Nielsen, Executive Officer  
Lea Kear, Legal Counsel  
Miah Ellett, Board Support Specialist

**Board Members Absent:** Garrett DeJong

The meeting was called to order at 9:00 AM MT by Chairman Tom C. Daniels.

**APPROVAL OF MINUTES**

A motion was made and seconded to approve the 06/06/23 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Request Delegated Authority to Issue Civil Penalties for Failure to Correct:** A motion was made and seconded to approve the delegated authority requested by the Division. The motion carried unanimously.

**Program Report:** Executive Officer John Nielsen provided a program report which included inspection numbers and a proposed merge between the LPG and HVAC Boards.

**BOARD BUSINESS**

**Application Review:** A motion was made and seconded to approve applications: PDFA-1603; PDFA-1605; PDFA-1611; PDFA-1616; PDFA-1627; PDFA-1631; PDFA-1632; and PLFA-1659.. The motion carried unanimously.

A motion was made and seconded to approve the following applications conditionally pending receipt of additional information: PDFA 1618; PDFA 1626; PDFA 1642; and PDFA 1643. The motion carried unanimously.

A motion was made and seconded to approve application PDFA-1628. Board member Harris abstained from voting. The motion carried unanimously.

A motion was made and seconded to pend PLFA-1599 until the next meeting. The motion carried unanimously.

### **EXECUTIVE SESSION**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Tom C. Daniels-aye, Rick Harris-aye, and Alan Perry-aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

### **DISCIPLINE**

A motion was made and seconded to close case numbers I-LPG-2023-48; I-LPG-2023-51; and I-LPG-2023-53. The motion carried unanimously.

A motion was made and seconded to close case numbers I-LPG-2023-2; I-LPG-2023-3; I-LPG-2023-18; I-LPG-2023-19; I-LPG-2023-21; I-LPG-2023-22; I-LPG-2023-24; I-LPG-2023-28; I-LPG-2023-30; I-LPG-2023-35; I-LPG-2023-36; I-LPG-2023-44; I-LPG-2023-46; I-LPG-2023-47; I-LPG-2023-49; I-LPG-2023-50; I-LPG-2023-57; I-LPG-2023-58; and I-LPG-2023-60 with an advisory letter. The motion carried unanimously.

### **ADJOURN**

There being no further business, the meeting adjourned at 10:37 AM MT  
(9/19/23/ME)