



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Morticians

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

### Board Meeting Minutes of 6/8/2023

|                 |                         |                 |  |
|-----------------|-------------------------|-----------------|--|
| <b>Board</b>    | James R. Sommer - Chair | <b>Division</b> | Cesley Metcalfe, Executive Officer   |
| <b>Members</b>  | Brian T. McBride        | <b>Staff:</b>   | Greg Loos, General Counsel   |
| <b>Present:</b> | Charles Grunig          |                 | Skip Liddle, Inspections Program Manager<br>Christian Runnalls, Board Support Specialist |

The meeting was called to order at 2:00 PM by James R. Sommer.

#### Approval of Minutes

A motion was made and seconded to approve the 3/9/2023 minutes. The motion carried unanimously.

#### DIVISION BUSINESS

**2023 Legislative Session:** Ms. Metcalfe provided a legislative update on Senate Bill 1072.

**Financial Update:** Ms. Metcalfe gave the financial report, which indicated that the Board had a cash balance of \$18,288.79 as of April 10, 2023.

#### BOARD BUSINESS

**Jurisprudence Exam Administration:** Ms. Metcalfe explained that House Bill 74, regarding Universal Licensure, prohibits the use of jurisprudence exams.

**Licensing Report:** The Board reviewed a report on applications received and licenses issued and renewed by staff since the last meeting.

#### Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Mr. Grunig, aye; Mr. McBride, aye; and Mr. Sommer, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

#### Discipline

A motion was made and seconded to negotiate a Stipulation and Consent Order in case number I-MOR-2023-10 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to close case numbers I-MOR-2023-11, I-MOR-2023-12, and I-MOR-2023-13 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to expunge disciplinary action in case number MOR-2008-03. The Motion carried unanimously.

**Applications**

A motion was made and seconded to approve application MORA-1876. The motion carried unanimously.

**Adjourn**

There being no further business, the meeting was adjourned at 3:24 PM.

The next meeting is on 9/7/2023.