



State of Idaho
Division of Occupational and Professional Licenses
State Plumbing Board

BRAD LITTLE
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RUSSELL BARRON
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Minutes of 03/09/2023

Board Members Matt Gardner, Chair **Division** John Nielsen, Executive Officer
Present: John Kierce **Staff:** Lea Kear, Legal Counsel
Bob King Jeana Graff, Human Resource Specialist
Linda Pratzner, Board Support Specialist

The meeting was called to order at 8:59 AM MT by Matt Gardner.

APPROVAL OF MINUTES

A motion was made and seconded to approve the 11/09/22 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Board Training–Respectful Workplace: Human Resource Specialist Jeana Graff presented training on Respectful Workplace.

Board Training–Open Meeting Law: Legal Counsel Lea Kear presented training on the Open Meetings Law.

Confidentiality, Conflict of Interest, and Honoraria Policies: Legal Counsel Kear addressed the policies for the Board member’s review and signatures.

Financial Update: Executive Officer John Nielsen presented the Board’s Financial report.

DOPL Strategic Plan: Executive Officer Nielsen addressed the Division’s Strategic Plan.

Plumbing Program Report: Statistics, October 2022 through December 2022, on the issuance of plumbing licenses, permits, and inspections were provided.

Legislative Update: Executive Officer Nielsen addressed the following proposed changes, currently at the 2023 Legislative Session: House Bill 0074 *Universal Licensing*, Idaho Code § 67-9409(4); Idaho Code §67-9411 *Evaluation of Criminal Convictions*; and Idaho Code §67-9414 *Universal Work Recognition*.

New Meeting Date: The Idaho Building Code Board would like the Plumbing Board’s opinion with regard to the energy codes specific to its trade. The Board agreed, and a meeting has been scheduled for May 9, 2023.

Board Appointment Update: The Board has two vacant positions; Contractor with Gas Piping Experience, and At-Large. The Governor's office is reviewing applications.

BOARD BUSINESS

Notice of Violation Activity (NOV) Report: The NOV report was presented.

Journeyman First Exam Report: The Journeyman First Exam report was presented.

Public Comment: Steve Bennett, Program Coordinator for the College of Western Idaho's Plumbing Apprentice program, has retired. Ray Coon has taken over his position.

The question was asked if there would be any financial reports from the time DBS merged under DOPL until today's report. The answer is no; however, the Financial report will be available on a quarterly basis.

EXECUTIVE SESSION – DISCIPLINE

There was no need for an executive session.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:36 AM.