



State of Idaho
Division of Occupational and Professional Licenses

Public Works Contractors License Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Draft Minutes of 09/28/2023

Board Members Present: Jake Claridge, Chair
Garry Mattson, Vice-Chair
Kasey Ketterling
Brian Gordon
Tyler Resnick
Matt Hartline
Larry Geyer

Division Staff: MiChell Bird, Executive Officer
Lea Kear, Legal Counsel
Adriana Burton, Tech. Rec. Spec. 2
Miah Ellett, Board Support Spec.

Board Members Absent: Brian Price

The meeting was called to order at 9:01 AM MT by Chairman Jake Claridge.

APPROVAL OF MINUTES

Board Member Kasey Ketterling attended the August 2023 meeting; however, the minutes reflected he was both present and absent. Mr. Ketterling asked his name be removed from “Board Members Absent”. A motion was made and seconded to approve the 07/25/2023 minutes as written, and the 08/02/2023 minutes as amended. The motion carried unanimously.

BOARD BUSINESS

Zero-Based Regulation: Changes to Board Rules: Executive Officer MiChell Bird provided a high-level overview of the proposed changes to the rules. The following topic was addressed: 03. Applications – d. Financial Requirements, change working capital from \$2 million to \$1.2 million. A motion was made and seconded to send the IDAPA 24.39.50 – Rules of The Public Works Contractors License Board, with the modifications discussed and reviewed, to a proposed status. The motion carried unanimously.

Quarterly Board Report: Technical Records Specialist 2 Adriana Burton provided a quarterly report to the Board which showed an uptrend in upgrades from previous fiscal years.

Public Comment: There were no public comments.

ADJOURN

There being no further business, the meeting adjourned at 10:04 AM MT.