



State of Idaho
Division Of Occupational and Professional Licenses
Idaho Real Estate Commission

BRAD LITTLE
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Minutes of 07/11/2023

Board Members	Kim Cooper, Chair	Division	MiChell Bird, Executive Officer
Present:	Jill Stone, Vice-Chair	Staff:	Lea Kear, Legal Counsel
	Michael Johnston		Melissa Ferguson, Edu./Cur. Prog. Super.
	Elizabeth Hume		Don Morse, Investigation Prog. Supervisor
	Martin Espil		Jesama Rosensweig, License Supervisor
			Carlotta Zito, Board Support Specialist

The meeting was called to order at 1:00 PM MT by Chairman Kim Cooper.

APPROVAL OF MINUTES

A motion was made to approve the 05/16/2023 meeting minutes. The motion carried unanimously.

COMMISSION BUSINESS

Election of Officers: A motion was made to appoint Jill Stone as Chair, and Elizabeth Hume as vice-chair, as well as Ms. Stone to be the IREC representative on the Idaho Real Estate Education Council for Fiscal Year (FY) 2023-2024. The motion carried unanimously.

Schedule Future Meetings: A motion was made to accept the following dates for FY2023-2024: September 13, 2023, October 10, 2023, November 7, 2023, February 6, 2024, March 5, 2024, May 14, 2024, and July 16, 2024. The motion carried unanimously.

Education and Certification Policy: Education and Curriculum Program Supervisor Melissa Ferguson reviewed proposed changes to the Education and Certification Policy. The Commissioners and Council Members provided feedback. A motion was made to approve the Education and Certification Policy as presented with changes. The motion carried unanimously.

Idaho REALTORS® Update: Idaho REALTORS® (IR) CEO David Hensley provided statistics on membership. The IR annual budget retreat takes place on August 22, 2023. The Idaho Realtors Convention will take place October 10-13th, 2023 in Sun Valley, ID. IREC will host a meeting on October 10, 2023, from 12:30 - 4:30 PM in Sun Valley.

Education Report: The Education Report was provided.

License Base Report: The License Base Report was provided.

Civil Penalty Fine Budget: The Civil Penalty Fine Budget was provided. A motion was made to approve the Civil Fine Budget as presented. The motion carried unanimously.

EXECUTIVE SESSION – DISCIPLINE AND APPLICATIONS

Motion to Enter Executive Session: A motion was made that the Commission enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll Call: Kim Cooper-aye, Jill Stone-aye, Michael Johnston-aye, Elizabeth Hume-aye, and Martin Espil-aye. The motion carried unanimously.

Motion to Leave Executive Session: A motion was made to leave executive session. The motion carried unanimously.

Motion(s) re: Discipline: A motion was made to accept the stipulation as presented by staff and to enter a final order in accordance therewith in cases #21-0343, #21-0344, #21-0680 and #21-0681. The motion carried unanimously.

Motion(s) re: Applications: A motion was made and seconded to deny the waiver request in case #23-012. The motion carried unanimously. A motion was made and seconded to grant the exemption request in case #23-041. The motion carried unanimously.

Public Comment: There were no public comments.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:04 PM MT.