



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Acupuncture

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Board Meeting Minutes of 5/12/2023

Board Members	Margret J Blair - Chair	Division Staff:	Anne Lawler, Executive Officer
Present:	Dana Logan		Greg Loos, General Counsel
	Kameron Schott		John Price, Investigative Unit
	Matthew Melton		Supervisor
	Sara Rodgers		Christian Runnalls, Board Support
			Specialist

The meeting was called to order at 1:03 PM by Margret J Blair.

Approval of Minutes

A motion was made and seconded to approve the 7/22/2022 and 11/4/2022 minutes. The motion carried unanimously.

DIVISION BUSINESS

2023 Legislative Session Overview: Ms. Lawler provided a Legislative Update on House Bill 61.

DOPL Strategic Plan: Ms. Lawler explained the three main goals of DOPL's strategic plan: lead through transparency and exceptional customer service, public protection through consistent enforcement, and make recognizable and measurable reform through permissionless innovation.

Confidentiality, Conflict of Interest, and Honoraria Policies: Mr. Loos presented the Confidentiality and Conflict of Interest agreements and the Honoraria policy.

Financial Update: Ms. Lawler gave the financial report, which indicated that the Board had a cash balance of \$-17,776.41 as of April 10, 2023.

Board Member Survey: Ms. Lawler stated that a survey will be sent to Board members after every meeting seeking feedback on how the Division can better serve the Board.

BOARD BUSINESS

Licensing Report: The Board reviewed a report on applications received and licenses issued and renewed by staff since the last meeting.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Ms. Rodgers, aye; Mr. Melton, aye; Ms. Schott, aye; Ms. Logan, aye; and Ms. Blair, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case number I-ACU-2023-03. The motion carried unanimously.

A motion was made and seconded to close case number I-ACU-2023-04 with an advisory letter. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 2:59 PM.

The next meeting is on 08/04/2023.