



STATE OF IDAHO DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

P.O. BOX 83720
Boise, Idaho 83720-0063
(208)334-3950

dopl.idaho.gov
dbs.idaho.gov

APPLICATION FOR CONTRACTOR PERMIT

As of January 1, 2023, all permits will need to be purchased Online at DBS.IDAHO.GOV

Table with 2 columns: P#, DOPL use only; Date:

Please fill out this application completely and submit with payment. If you have questions or need assistance completing the application please call the Division of Occupational and Professional Licenses. Please note: permit fees are non-refundable and non-transferable.

COMPANY NAME: _____ LICENSE #: _____
MAILING ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____
EMAIL ADDRESS: _____

I would like the above information to be updated on my license record.

SELECT THE METHOD YOU WISH TO RECEIVE YOUR PERMIT:

(Please Circle One): EMAIL MAIL

DESCRIPTION OF WORK: _____
JOB SITE ADDRESS: _____
CITY: _____ ZIP: _____ COUNTY: _____
DIRECTIONS TO JOB SITE: _____

(If known) LOT: _____ BLOCK: _____ SUBDIVISION: _____

AN ADDITIONAL \$65 FEE MAY BE ASSESSED if the location is not clearly given either by directions or an attached map.

We Accept: cash, check, money order, Visa and MasterCard Make checks payable to the Division of Occupational and Professional Licenses (DOPL) GRAND TOTAL FEES PAID*

*Please use the worksheet on page 2 to determine the total fees and enter the amount to be paid here.

PUBLIC RECORDS NOTICE - Business information such as your company address and phone number is regarded as public information according to the Idaho Public Records Act. Your business address and phone number may be provided to a third party upon written request.

THIS PERMIT APPLICATION IS NOT AN INSPECTION REQUEST
AS OF JANUARY 1, 2023, ALL PERMITS WILL NEED TO BE PURCHASED ONLINE AT DBS.IDAHO.GOV

SIGNATURE: _____ DATE: _____
PRINTED NAME: _____



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ELECTRICAL PERMIT WORKSHEET (FEE SCHEDULE)

This worksheet must accompany the Contractor Application. Use this worksheet to calculate the fees and transfer the grand total to the application.

RESIDENTIAL	Total \$
• Temporary Construction Services ONLY (200 amp or less, one location): \$65	\$ _____
• New Residential: Single Family Dwelling , including all associated outbuildings in connection with primary or secondary residence. * Based on living space (see definition below) <input type="checkbox"/> Up to 1,500 sq.ft. \$130 <input type="checkbox"/> 1,501 to 2,500 sq.ft. \$195 <input type="checkbox"/> 2,501 to 3,500 sq.ft. \$260 <input type="checkbox"/> 3,501 to 4,500 sq.ft. \$325 <input type="checkbox"/> Over 4,500 sq.ft. \$325 plus \$65 for each additional 1,000 sq.ft. or portion thereof \$325 + (\$65 x # of additional 1,000 sq.ft. or portion thereof) Total Square Footage _____	\$ _____
• Manual S, J, & D Review - \$25 (Required when installing the primary heating and/or cooling system)	\$ _____
• New: Multi-Family Dwelling <input type="checkbox"/> Duplex Apartment \$260 <input type="checkbox"/> Three or more multi-family units: \$130 per building plus \$65 per unit (\$130 x # of buildings) + (\$65 x # of units)	\$ _____
<input type="checkbox"/> Existing Residence <input type="checkbox"/> Modular, Manufactured or Mobile Homes <input type="checkbox"/> Detached Shop: \$65 fee plus \$10 per additional branch circuit, up to the maximum of the corresponding sq.ft. of the building (one circuit is included in the \$65.00) \$65 + (\$10 x # of additional branch circuits)	\$ _____
• Residential Electric Space Heating and Air Conditioning \$65.00	\$ _____
• Pumps-Water, Irrigation, Sewage (each motor): <input type="checkbox"/> \$65 up to 25HP <input type="checkbox"/> \$95 - 26 to 200HP <input type="checkbox"/> \$130 over 200HP Phase inverters and roto phase equipment, please use the <i>Other Installation including Commercial/Industrial</i> fee in addition to the pump motor fee.	\$ _____
• Residential Spas, Hot Tubs, Hydro Massage Tubs and Swimming Pools: \$65 fee for each trip to inspect • Use Other Installations below for non-residential installations	\$ _____
• Signs/Outline Lighting: <input type="checkbox"/> Signs - \$65 per sign <input type="checkbox"/> Outline Lighting - \$65 per occupancy	\$ _____
• Temporary Amusement: \$65 fee plus \$10 per ride, concession, or generator \$65 + (\$10 x # of ride/concession/generator)	\$ _____
• Irrigation Machine: \$65 for center pivot plus \$10 per tower or drive motor \$65 + (\$10 x # of tower/drive motor)	\$ _____
<input type="checkbox"/> Requested Inspection (Findings or Inspector Consultation) Contractor cannot call in for power off over 1 year. \$65.00 per hr	\$ _____
• Small Works: \$10 fee for work not exceeding \$500 in cost and not involving a change in service connections. This Permit is not applicable to those installations where an inspection is required or requested; no inspection is included in the \$10 fee.	\$ _____

OTHER INSTALLATIONS including COMMERCIAL/INDUSTRIAL/SOLAR/RENEWABLE ENERGY

<p>• The fees listed under this inspection type shall apply to any and all electrical installations not specifically mentioned elsewhere on this form. This shall include all labor, materials, equipment, overhead and profit, as well as all labor, materials, and equipment supplied by others. The project value cannot be reduced by labor, material or equipment that is donated or supplied by others. At the time of "Final" inspection, the Scope of Work, valuation, and permit fees will be verified.</p> <p>• Check here if this is a Solar, Renewable Energy, power generation, power production, or energy storage systems: _____</p> <p>Total cost of electrical system (Job Value Amount): \$ _____</p> <input type="checkbox"/> Up to \$10,000: (total cost of system x 0.02) + 60 = \$ <input type="checkbox"/> Between \$10,001 - \$100,000: ((total cost of system – 10,000) x 0.01) + \$260 = \$ <input type="checkbox"/> Over \$100,001: ((total cost of system – 100,000) x 0.005) + \$1,160 = \$ Renewable Energy: Requires plan check prior to final inspection.	\$ _____
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GRAND TOTAL: \$ _____

Please transfer this fee to your application

* Living Space – space within a dwelling unit intended for human habitation which may reasonably be utilized for sleeping, eating, cooking, bathing, washing, recreation, and sanitation purposes. An unfinished basement is considered part of the living space.

STATE OF IDAHO
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CREDIT CARD AUTHORIZATION FORM

Idaho Division of Occupational and Professional
Licenses
P.O. BOX 83720
BOISE, ID 83720-0063
Phone:(208)334-3950
Email: customer-service@dopl.idaho.gov

Please email or mail all license applications, permit applications, fees, or forms to the Boise office.

I _____, authorize **The State of Idaho,**
(Please Print Card Holders Name)

Division of Occupational and Professional Licenses, to charge my credit card account in the amount
of \$_____.

This payment is for _____.
(Individual/Company's name payment needs to be applied towards.)

- Elevator Fee** – State ID Number _____ **License Fee** – License Number _____
- Permit Number** _____ **Application:** PERMIT LICENSE
- NOV Case Number** _____ **Other** _____

Cardholder's Signature

Date

All Fields Below Are Required

VISA MASTERCARD DISCOVER AMERICAN EXPRESS

Debit Cards Accepted – Processed as a Credit

Credit Card Number: _____

Billing Address Zip Code: _____

Expiration Date: _____/_____/_____ CVC # _____
(CVC: Card Verification Code) this is the 3digit code located on the back of your card

Contact Phone Number _____

Please note there is an additional 3% charge for the use of your card through Access Idaho.