



State of Idaho
Division of Occupational and Professional Licenses
Physical Therapy Licensure Board

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Board Meeting Minutes of 11/16/2023

Board Members Craig L Esplin, PT – Chair **Division** Jan Arrasmith, Executive Officer
Present: Deanna Dye, PT **Staff:** Nicki Chopski, Health Professions Bureau Chief
Jonathan Bird, PT Russ Spencer, General Counsel
Mendee Henkey, PTA Berk Fraser, Chief Investigator
Madysen Crea, Board Support Specialist

Board Members Gladys Schroeder, **Others** Joan Callahan, Board Prosecutor
Absent: Public Member **Present:**

The meeting was called to order at 9:00 AM by Craig L. Esplin, PT, who introduced the board members to their new executive officer, Ms. Jan Arrasmith.

Approval of Minutes

A motion was made and seconded to approve the 08/24/2023 minutes. The motion carried.

DIVISION BUSINESS

Financial Update: Ms. Arrasmith informed the Board that the first-quarter financial report is not available at this time. However, she notified the Board that the FSBPT membership fee was paid.

Executive Agency Legislative Ideas: Ms. Arrasmith explained the proposed fingerprinting bill would not directly affect the Board of Physical Therapy unless a compact is entered; the bill would align Division processes for all boards. A proposed licensure renewal bill would transition all professional licenses to renew on the licensee's birthdate every two years. Mr. Spencer summarized the updated proposed Allied Health Advisory Board, which will not involve the Physical Therapy Licensing Board in this version.

Board Training – Discipline: Mr. Spencer reviewed Just Culture and the Division's disciplinary process, including license suspensions, administrative complaints, and hearings.

BOARD BUSINESS

Federal Motor Carrier Safety Administration (FMCSA): The Board reviewed information related to the FMCSA requirements to become a Certified Medical Examiner. Following discussion, the Board determined that they will wait to see what their national association decides before moving forward with this issue.

Federation for State Boards of Physical Therapy (FSBPT) 2023 Annual Education Meeting

Attendance Reports: Former executive officer Ms. Stuart, was not able to attend the board meeting but provided the Board with a written report of her attendance at the FSBPT 2023 Annual Education Meeting. Ms. Henkey, Mr. Bird, and Ms. Dye verbally summarized their attendance at the meeting. Mr. Bird stated that the meeting was informational, and he had the opportunity to sit on the exam development committee. Changes to the 2024 NPTE will include video clips and scenario questions. Additionally, he found the AI and boundary seminars educational. He informed the Board that more states are joining and/or beginning to implement the compact. Ms. Henkey also attended the AI presentation and found it helpful. Ms. Dye attended the conference as a volunteer. She helped during presentations and attended several sessions that she found educational.

Election of Board Chair: Following discussion, a motion was made and seconded to elect Deanna Dye, PT, as Board Chair. The motion carried.

EXECUTIVE SESSION

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to obtain or retain a license, which is exempt from public disclosure. The vote was: Ms. Henkey, aye; Ms. Dye, aye; Mr. Bird, aye; and Mr. Esplin, aye. The motion carried.

A motion was made and seconded to exit Executive Session. The motion carried.

Discipline: A motion was made and seconded to authorize legal counsel to file an administrative complaint for case number I-PHT-2022-2. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 10:50 AM.

The next meeting is on 02/01/2024.