



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Social Work Examiners

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Board Meeting Minutes of 8/22/2023

Board Members Present: Lynnet R Keeley - Chair
Virginia K Dickman
Brandi Warnke
Dr. Alex Zamora
Jeri Perkins
April Christenson

Division Staff: Cesley Metcalfe, Executive Officer
Katie Stuart, Bureau Chief, Admin.
Greg Loos, General Counsel
John Price, Investigative Unit Manager
Christian Runnalls, Board Support Specialist

Others Present: Tyler Williams, Board Prosecutor

The meeting was called to order at 9:05 AM by Dr. Alex Zamora.

Approval of Minutes

A motion was made and seconded to approve the 07/27/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

Health Profession Recovery Program Update: Ms. Stuart explained the Health Profession Recovery Program and stated that if the Board chooses to join the Program, it can be used in conjunction with or in lieu of discipline for licensees.

A motion was made and seconded to have the Board join the Health Profession Recovery Program. The motion carried unanimously.

Luma Discussion: Ms. Metcalfe provided background information regarding an email that was sent to all DOPL Board members regarding the new Luma system.

Financial Update: Ms. Metcalfe gave the financial report, which indicated that the Board had a cash balance of (\$81,085.76) as of June 30, 2023.

BOARD BUSINESS

Board Chair Transition: The position of Board chair transitioned from Dr. Zamora to Ms. Keeley, per Idaho Code § 54-3203(3).

Zero-Based Regulation: Changes to Board Rules: Ms. Metcalfe gave a Zero-Based Regulation (ZBR) update on the proposed rules. Mr. Josh Scholer, Division of Financial Management, stated that he will hyperlink the Clinical Social Work Supervision Report Form in Rule 100.03 - Approved Postgraduate Supervised Clinical Experience for Clinical Social Worker License.

Supervision Report Forms: Ms. Metcalfe presented the changes to the Clinical Social Work Supervision Report Forms. The Board made recommendations for changes to the forms.

ASWB Delegate Assembly: A motion was made and seconded to send a Board member as a delegate to the ASWB 2023 Annual Meeting of the Delegate Assembly. The motion carried unanimously.

Licensing Report: Ms. Metcalfe gave a licensing report to the Board.

Public Comment:

Mr. Delmar Stone, NASW Idaho Chapter, asked if a Board member or Division staff member is available to attend an upcoming town hall meeting about the rule changes. Ms. Metcalfe stated that she will attend.

Michele Betts stated how impressed she was with the Board's professionalism. She also asked when the Clinical Social Work Supervision Report Forms will be available for the public to review. Ms. Metcalfe explained that the forms will be available as soon as they are approved by the Board.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Christenson, aye; Ms. Warnke, aye; Dr. Zamora, aye; Ms. Dickman, aye; and Ms. Keeley, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to negotiate a Stipulation in case numbers SWO-2022-22, SWO-2023-10, I-SWO-2023-19, and I-SWO-2023-31 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to close case numbers SWO-2022-18 and I-SWO-2023-20 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to close case numbers I-SWO-2023-12, I-SWO-2023-25, and I-SWO-2023-32. The motion carried unanimously.

A motion was made and seconded to accept the Final Order in case number SWO-2023-15. The motion carried unanimously.

A motion was made and seconded to approve the Consent Order in case number SWO-2023-13 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

Applications

A motion was made and seconded to deny application SWOA-43918 based on Idaho Codes §§ 54-2211(6) and 54-2211(7). The motion carried unanimously.

A motion was made and seconded to issue an opinion letter that the previous criminal convictions reviewed would not prevent future licensure for application SWOA-43981. The motion carried unanimously.

A motion was made and seconded to approve the supervised experience hours submitted for LMSW-40940. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 12:43 PM.

The next meeting is on 10/02/2023.