



State of Idaho
Division of Occupational and Professional Licenses
Dietetic Licensure Board

BRAD LITTLE
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Minutes of 11/13/2023

Board	Suzanne Linja, LD, Chair	Division	Stephanie Lotridge, Executive Officer
Members	Kimberly Young, LD	Staff:	Russ Spencer, General Counsel
Present:	Carol Kirkpatrick, LD Pamela Howland, Public Member		Madyson Crea, Board Support Specialist

The meeting was called to order at 8:34 AM by Suzanne Linja, LD.

Approval of Minutes

A motion was made and seconded to approve 3/13/2022 minutes. The motion carried.

DIVISION BUSINESS

New DOPL Website Update: Division staff has updated the Dietetic Licensure Board's website to a new format that will increase ease of use for licensees and provide consistency across all licensing boards. The Board provided feedback.

Financial Update: Ms. Lotridge reviewed the 2023 fiscal year-end financial report.

Licensing System ITN Update: Ms. Lotridge informed the Board that the Division has entered into a contract for their new Licensing Information System. The goal for implementation of the new system is mid-year 2024.

FY23 Performance Measures Report Review: The Board reviewed the 2023 fiscal year-end licensure report. Ms. Lotridge stated that she can provide the number of individual licensure types to the Board via email.

Executive Agency Legislative Ideas: Ms. Lotridge explained the Executive Agency Legislative Ideas for the upcoming 2024 Legislative Session. Three ideas will affect this Board, fingerprinting for licensing, biennial renewal of licensure on licensee's birthdates, and the combination of four Board of Medicine Advisory Boards into the Allied Health Advisory Board. Ms. Lotridge and Mr. Spencer answered the Board's questions.

Board Training – Disciplinary Process: Mr. Spencer reviewed the disciplinary process, including the investigation, license suspension, administrative complaints, and hearing processes.

BOARD BUSINESS

Election of Board Chair: A motion was made and seconded to elect Kimberly Young as the Board Chair. The motion carried.

Zero-Based Regulation (ZBR) Discussion: Ms. Lotridge reviewed executive order 2020-01, which requires administrative rule review by all state regulatory bodies. The goal of ZBR is to remove rules duplicative of the statute and ensure the board has statutory authority to have the rules. This is an initial discussion as the Board will go through the rulemaking process in 2024 to go before the 2025 legislative session.

Public Comment: Ms. Scharffer asked staff if, in the event AHAB passed the legislature a committee would be utilized to consider a possible compact. Mr. Spencer stated that ultimately a compact will be considered by the legislature, not the Board. However, if a compact was adopted by the legislature, the Board would be charged with implementing the compact.

Adjourn

There being no further business, the meeting was adjourned at 9:55 AM.