



State of Idaho  
Division of Occupational and Professional Licenses  
Physician Assistant Advisory Committee

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Minutes of 09/22/2023**

<b>Board Members Present:</b>	Heather Whitson, PA Valentin Garcia, Public Member Brian Bizik, MS PA-C Nathan Thompson, PA	<b>Division Staff:</b>	Stephanie Lotridge, Executive Officer Russ Spencer, General Counsel Berk Fraser, Chief Investigator Susan Villanueva, Board Support Specialist
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<b>Board Member Absent:</b>	Erin Carver, PA	<b>Others Present:</b>	Joan Callahan, Board Prosecutor
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The meeting was called to order at 8:33 AM by Heather Whitson, PA.

**Approval of Minutes**

A motion to approve the 06/16/2023 minutes was made and seconded. Motion carried.

**DIVISION BUSINESS**

**New DOPL Website Update Discussion:** The Division staff is updating the Physician Assistant Advisory Committee website to a new format that will have ease of use for licensees and be consistent across all licensing boards. The Board was shown an example of the new webpage. Ms. Lotridge asked the Board for feedback and ideas for improvement.

**Financial Update:** The Board reviewed the financial report as of 6/30/2023, and staff addressed the Board's questions.

**FY23 Performance Measure Report Review:** The Board reviewed the 2023 fiscal year-end licensure and discipline statistics report. Ms. Lotridge addressed the Board's questions.

**Board Training- Disciplinary Process:** Mr. Spencer reviewed the disciplinary process, including license suspension, administrative complaints, and hearing processes.

**Executive Agency Legislation Ideas:** Ms. Lotridge reported to the Board that decisions regarding legislative ideas to be presented to the 2024 legislative session have not been finalized. The Board members will receive an email from the Division Administrator outlining the agency legislation when it is available for the Board to review.

**COMMITTEE BUSINESS**

**PAAC Compact Discussion:** Ms. Lotridge informed the Board about the possibility of a Physician Assistant Compact for licensees in Idaho but it must first be presented to the legislature to review and approve the potential language. The Board reviewed what neighboring states are doing, and the Board was generally in favor of an Idaho Compact.

**Zero-Based Regulation (ZBR) Discussion:** Ms. Lotridge stated that the Board will start the ZBR process next year. ZBR eliminates duplicative or outdated requirements, removes unnecessary barriers, and increases the ease of readability in its administrative rules. Ms. Lotridge also stated that the goal is to make the numbering system for rule chapters uniform across all licensing boards.

### **Executive Session**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider investigative and disciplinary records related to a licensee's ability to retain a license, which is exempt from public disclosure. Roll call vote, Nathan Thompson, aye; Heather Whitson, aye; Brian Bizik, aye and Valentin Garcia, aye. Motion carried.

A motion was made and seconded to exit Executive Session. Motion carried.

### **DISCIPLINE**

A motion was made and seconded to recommend to the Board of Medicine to close case numbers 2023-PAC-10084 and 2023-PAC-10070. Motion carried.

A motion was made and seconded to recommend to the Board of Medicine to send a Letter of Concern in case number 2023-PAC-10082. Motion carried.

### **Adjourn**

There being no further business, the meeting was adjourned at 10:52 AM.

The next Committee meeting is on 12/01/2023.