



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Contractors Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

**Draft Minutes of 10/18/2023**

**Board Members** Michael Arrington, Chair    **Division** MiChell Bird, Executive Officer  
**Present:** Gary Hall    **Staff:** Lea Kear, Legal Counsel  
Brett Skidmore    Don Morse, Investigative Pgm. Supv.  
Becky Crum    Miah Ellett, Board Support Specialist  
Jeremy Schalk

**Prosecuting  
Attorney:** Andrea Rosholt

The meeting was called to order at 9:09 AM MT by Chair Michael Arrington.

**APPROVAL OF 05/24/2023 MINUTES**

A motion was made and seconded to approve the 05/24/2023 meeting minutes. The motion carried unanimously.

**BOARD BUSINESS**

**Public Comment:** A member of the public had questions regarding the Division's complaint process.

**EXECUTIVE SESSION**

A motion was made and seconded that the Board enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to retain a license or registration. Roll call: Michael Arrington-aye; Brett Skidmore-aye; Becky Enrico-Crum-aye; Gary Hall-aye; and Jeremy Schalk-aye. The motion carried unanimously.

A motion was made and seconded to leave Executive Session. The motion carried unanimously.

**Discipline** – The Board reviewed the following disciplinary cases:

**(I CANNOT FIND A DECISION ON 2020-124)**

Close with Advisory Letter – 2021-142; 2021-145; 2021-80; 2022-12; 2022-123; 2022-127; 2022-158; 2022-172; 2022-178, 204; 2022-193; 2022-203; 2023-149; 2023-161; 2023-183; 2023-194; 2023-35; 2023-38; and 2023-57.

Close with No Action – 2022-16; 2022-188; 2022-56; 2022-65; 2023-44; and 2023-83.

Injunction – 2023-193.

Stipulated Order – 2020-239; 2021-65; 2021-93; 2022-110; 2022-112; 2022-124; 2022-168; 2022-183; 2022-197; 2022-198; 2022-20; 2022-201; 2022-21; 2022-28; 2022-37; 2022-38; 2022-49; 2022-53; 2022-55; 2022-61, 69, 184; 2022-67; 2022-72; 2022-77, 169, 2023-1, 2; 2022-80; 2023-103; 2023-104; 2023-106; 2023-108; 2023-109; 2023-114; 2023-12; 2023-121; 2023-126; 2023-127; 2023-13; 2023-131; 2023-134; 2023-137; 2023-140; 2023-143; 2023-145; 2023-153; 2023-155; 2023-156; 2023-160; 2023-162; 2023-163; 2023-164; 2023-166; 2023-170; 2023-172; 2023-174; 2023-178; 2023-179; 2023-181; 2023-187; 2023-19, 20, 33, 71, 110, 184; 2023-192; 2023-198; 2023-206; 2023-21; 2023-25; 2023-29; 2023-4; 2023-40; 2023-41; 2023-48; 2023-49, 176, 185; 2023-51; 2023-52, 53, 54; 2023-56; 2023-58+; 2023-60; 2023-61; 2023-64; 2023-68; 2023-69; 2023-77; 2023-78; 2023-79; 2023-91; 2023-93; 2023-94; 2023-95, 101, 105; and 2023-96.

Table – 2022-15; 2022-185; and 2023-87.

**Motion(s) re: Discipline:** A motion was made and seconded for staff to take action as identified in the Chairman’s summary as scribed. The motion carried unanimously.

#### **ADJOURNMENT**

A motion was made and seconded to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 5:02 PM MT