



State of Idaho
Division of Occupational and Professional Licenses
Damage Prevention Board

BRAD LITTLE
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Minutes of 09/21/2023

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|----------------------|------------------------|-----------------|-----------------------------------|
| Board Members | Jerry Piper, Chair | Division | Amy Lorenzo, Executive Officer |
| Present: | Julie Maki, Vice-Chair | Staff: | Lea Kear, Legal Counsel |
| | Scott Spears | | Renee Bryant, Board Support Supv. |
| | Jeff Brooks | | |
| | Evan Powers | | |
| | Merril Quayle | | |
| | Michael Kimmel | | |
| | Michelle Heskett | | |
| | Stephen Boorman | | |

The meeting was called to order at 9:02 AM MT by Chairman Jerry Piper.

APPROVAL OF 06/15/2023 MINUTES

A correction was noted on page one, under the topic, “Call Center Audit” to change the word “call” to “outbound ticket”. The sentence read in part, “...10¢ outbound ticket...”. A motion was made and seconded to approve the 06/15/2023 meeting minutes as amended. The motion carried unanimously.

BOARD BUSINESS

Welcome New Board Members: Michelle Heskett, Underground Pipeline Facility Representative, and Stephen Boorman, Underground Facility Representative, were welcomed to the Board.

Overview of Board Function: Executive Officer Amy Lorenzo addressed Luma, Idaho’s new statewide accounting system, as well as provided an update on the Board’s finances.

Call Center Audit: Revenue from One-Call Notification Services was not available. Vice-Chairman Julie Maki, Idaho Digline, stated she sends a report and payment to the Division’s financial team on the 15th of each month. Executive Officer Lorenzo will research this issue.

55-2202(21), (23) & (24) Concerning Irrigation: More canals and lines are being placed underground and covered or buried; causing damages to happen at a greater extent. Legal Counsel Lea Kear read Idaho Code § 55-2210 Excavations Exempt from Notice Requirement. Board Member Merrill Quayle stated a notice of the excavation is not required in farm areas; however, is through rural and urban areas. Board Member Bob Chandler explained the reason behind the laws. Paul Arrington, Idaho Water Users Association, offered to discuss this issue outside of the Board meeting with Chairman Piper, Board Member Chandler, and Executive Officer Lorenzo. The topic “55-2202(21), (23) & (24) Concerning Irrigation” to be a standing agenda item until further notice.

Zero-Based Regulations (ZBR): Executive Officer Lorenzo briefly explained the process the Board will go through in 2024 regarding ZBR and their rules. The 2024 ZBR dates will be provided to the Board.

Schedule 2024 Board Meetings: A motion was made and seconded to accept the following 2024 meeting dates: January 18, April 18, June 20, and September 19. The motion carried unanimously.

Positive Response on 55-2203(10): Idaho Code § 55-2203(10) was reviewed. A “working group” was established to address education and outreach. Executive Officer Lorenzo will lead the meetings. Vice-Chairman Julie Maki, and Board Members Michael Kimmel, Merrill Quayle, and Michelle Heskett offered to be in the group. The topic “Idaho Code § 55-2203(10)” to be a standing agenda item until further notice.

Data/DIRT Report: The Common Ground Alliance 2022 DIRT report is available and can be viewed at <https://commongroundalliance.com/>. Executive Officer Lorenzo will generate a DIRT report specific to Idaho for the Board’s January 2024 meeting. The topic “Data Updates” to be a standing agenda item until further notice.

Details on Pipeline and Hazardous Materials Safety Association (PHMSA) and Idaho Public Utility Commission (IPUC) Grants: Executive Officer Lorenzo addressed the expectation and intent of the PHMSA, PUC, and One-Call grants, the Division’s performance, and allocation of monies.

PHMSA Report: Board Member Jeff Brooks stated that PHMSA conducts an evaluation of the pipeline safety program activities carried out by the IPUC on an annual basis. An evaluation letter from PHMSA to IPUC was provided. For clarification, the IPUC does not issue grants, rather is eligible to receive a PHMSA grant. Monies from the grant are bestowed to the Damage Prevention Board for education.

Update on Dig Books: New dig books in English and Spanish will be printed and sent to the Division’s Blackfoot and Coeur d’Alene offices, as well as provided at Utility Coordinating Council meetings.

DIVISION BUSINESS

Education/Outreach Update: The creation of a “working group” was addressed under the topic “Positive Response on 55-2203(10)”. Bill Hale, Damage Prevention Program Specialist, has taken a position with juvenile corrections; therefore, this is his last meeting. Staff will look into ongoing trend data on stakeholders and create a heat map by zip code of stakeholders and violations. The Notice of Violation report was provided.

Public Comment: There were no public comments

ADJOURNMENT

There being no further business, the meeting adjourned at 10:51 AM.

01/18/2024/krb