



State of Idaho
Division of Occupational and Professional Licenses
Damage Prevention Board

BRAD LITTLE Governor
RUSSELL BARRON Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Minutes of 11/09/2023

Board Members	Jerry Piper, Chair	Division	Amy Lorenzo, Executive Officer
Present:	Julie Maki, Vice-Chair	Staff:	Lea Kear, Legal Counsel
	Merril Quayle		Melissa Ferguson, Edu/Cur Prog Supr
	Evan Powers		Erin Einarsson, Board Support Specialist
	Stephen Boorman		
	Michael Kimmel		
	Jeff Brooks		
	Scott Spears		

The meeting was called to order at 10:02 AM MT by Chairman Jerry Piper.

BOARD BUSINESS

Review of FY23 State and Federal Funds: Today’s meeting is a preliminary introduction into the financials for damage prevention, with summary level detail and more context about the expenditures and revenue. Executive Officer Amy Lorenzo presented the report “DOPL’s State Fiscal Year 2023 Revenues, Expenditures, and Cash Balance Report (FY2023 year-end revenues and expenditures as of June 30, 2023)”.

Questions asked: 1) Where is the cost of travel for out of area board members attending meetings, 2) In Line items “Computer Services” and Computer Equipment”, why does one quarter have a larger cost amount than the other three quarters, and 3) Reformat the Financial Report for clarity.

Executive Officer Lorenzo will research the fees in line item, “Rentals & Oper Leases”; bringing an answer to a future meeting.

For clarity, Chairman Piper requested, and Executive Officer Lorenzo agreed, to split the revenue into four line items; Assessment (One-Number Notification Service), PUC/PHMSA Grant, One-Call Grant, and civil penalties.

Executive Officer Lorenzo addressed Damage Prevention’s Federal funds, explaining the One-Call Grant is reimbursement based and processed like an invoice. Therefore, the revenue is accounted for in DOPL’s general budget, and will not be seen in a separate federal grant. The only federal dollars will come from the State Damage Prevention Grant.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:32 AM.

01/08/2024/krb