

**The Division of Occupational
& Professional Licenses
Presents:**



**Instructor
Conference
2024**

March 6-7, 2024

Registration closes February 26, 2024

**Chinden Campus Conference Center
11351 W. Chinden Blvd.
Boise, ID 83714
Building 6**

March 6, 2024

8:30 a.m. - 9:00 a.m. Registration/Class Check-in

9:00 a.m. - 5:00 p.m. Commission Core 2024 Course Pilot
~ Case Law Update
~ Guideline Review
~ Hot Topics
~ Legislative Update (pending *Sine Die*)
~ Core Exam

You must attend the full day to receive CE credit and to qualify for instruction certification. You will need an electronic device to take the exam and access course materials. You must pass the final exam with a 70% or greater to qualify for instructor certification.

March 7, 2024

8:30 a.m. - 9:00 a.m. Registration/Class Check-in

9:00 a.m. - 3:00 p.m. Navigating the Tools of Our Trade: A Light, Fun, and Exciting IDW
By: Theresa Barnabei



Excel your course delivery by understanding and implementing how to use the tools of our trade! Explore the impact that an instructor can make amidst the changing face of real estate through communication techniques, assessment games, and mindset shifting!

Learn how to recognize small nuances in your presentations that will: engage your students, elevate the classroom experience, increase retention, and differentiate you as an instructor.

3:15 p.m. - 3:30 p.m. Registration/Class Check-in

3:30 p.m. - 5:00 p.m. Provider Training for Provider Directors

Attending this segment of the workshop will fulfill the biannual Provider Training requirement for provider directors. There is no charge to attend. Please use this link to register: <https://forms.gle/eWiSP6LfVrP3WJBT8>.

Important Details

CREDIT - Real estate license continuing education (CE) credit is available for attending the Commission Core 2024 pilot. Course credit will be posted with an effective date of July 1, 2024 (the date of course certification). No CE credit hours will be given for the IDW on March 7, 2024.

INSTRUCTOR QUALIFICATION - Please note that instructor qualifications have recently changed. Please review the [Education & Certification Policy](#) to see all requirements.

REFUND POLICY - If written notification of registration cancellation is received by the Division at least five (5) business days before the event commencement date, the registration fee, less cost of materials received, will be refunded. No refund will be made due to non-attendance. In the event any portion of the event is cancelled due to insufficient registration, government regulation, or state or local ordinance, a full refund will be made to all registrants.

REQUIRED ATTENDANCE - Instructors are required to attend IDW, or an equivalent, at least once in the two years preceding instructor application or renewal. You must attend the entire IDW to obtain credit for instructor certification.

Providers are required to attend Provider Training at least once in the two years preceding the provider application or renewal. You must attend the entire Provider Training to obtain credit for provider certification.

SPECIAL REQUESTS - Please advise the Division at least five (5) business days prior to the workshop of any special requests, including dietary restrictions.

REGISTRATION - PLEASE PRINT

Registration must be received by February 26, 2024

Full legal name: _____

Email Address: _____

License Number: _____

Company Name: _____

Phone Number: _____

How will you attend (check only one):

\$185 Full Core Pilot/IDW March 6-7, 2024 (includes lunch both days)

\$85 Core Pilot ONLY March 6, 2024 (includes lunch)

\$125 IDW ONLY March 7, 2024 (includes lunch)

Confirmation will be sent via email on February 26, 2024. Please check your confirmation for additional details regarding the conference.

Check or Credit Card

Card Type: VISA Master Card Discover American Express

Card Number: _____

Card Expiration Date (mm/yy): _____ Amount: \$ _____

Cardholder Name: _____
(as it appears on the card)

Billing Address: _____

City: _____ State: _____ Zip: _____

Division of Occupation & Professional Licenses
BCRE-education@dopl.idaho.gov
Questions? Please call: (208) 334-3233