



State of Idaho
Division of Occupational and Professional Licenses
Genetic Counselors Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 12/6/2022

Board Members	Heather Hussey-Johnson - Chair	Division	Cesley Metcalfe, Executive Officer
Present:	Mary Conway	Staff:	Kent Absec, Licensing Program Manager
	Jack Zarybnisky, O.D.		Candace Villarreal, Licensing Specialist
			Christian Runnalls, Board Support Specialist

The meeting was called to order at 10:00 AM by Mary Conway.

A motion was made and seconded to elect Ms. Conway as the acting Board Chair. The motion carried unanimously.

Approval of Minutes

A motion was made and seconded to approve the 2/2/2022 minutes. The motion carried unanimously.

DIVISION BUSINESS

Mandatory Respectful Workplace Presentation: Mr. Gilliam presented a respectful workplace training.

Board Training Open Meeting Law: Ms. Metcalfe presented an Open Meeting Law training.

2022 Legislative Outcomes Relative to the Board: Ms. Metcalfe presented a legislative update. She informed the Board that the following bills passed the 2022 Legislative session: Senate Bill 1296, House Bill 771, House Bill 612, Senate Bill 1244, and House Bill 629.

Financial Update: Ms. Metcalfe presented the financial update which indicated that the Board has a cash balance of \$134,499.67 as of 10/19/2022.

BOARD BUSINESS

Set 2023 Meeting Dates: The Board scheduled its 2023 meeting dates for March 15th and September 19th. All meetings scheduled will start at 10:00 AM MT.

Licensing Report: Mr. Absec presented a report on applications received and licenses issued and renewed by staff since the last meeting.

Adjourn

There being no further business, the meeting was adjourned at 11:07 AM MT.

The next meeting is on 3/15/2023.