



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Liquefied Petroleum Gas Safety Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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Minutes of 06/06/2023

<b>Board Members Present:</b>	Tom C. Daniels, Chair Alan Perry Garrett DeJong Rick J. Harris	<b>Division Staff:</b>	John Nielsen, Executive Officer Lea Kear, Legal Counsel Jesama Rosensweig, Licg. Super. Miah Ellett, Board Support Specialist
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The meeting was called to order at 9:00 AM MT by Chairman Tom C. Daniels.

**APPROVAL OF 02/08/2022 MINUTES**

There were no minutes to review.

**DIVISION BUSINESS**

**Complaint Statistics:** Upon review of the *LPG Complaint Closure Memo – June 6, 2023*, the Board agreed to move forward with staff recommendations.

**Program Report:** Executive Officer John Nielsen addressed DOPL’s inspection procedures, and *LPG Dispenser Inspection Form*, included in the packet. When discussing barriers, the Board agreed only jersey barriers, concrete blocks, or bollards to be used.

**Financial Update:** An overview of the Board’s quarterly financial report was provided.

**BOARD BUSINESS**

**Application Review:** The Board reviewed applications for licensure. A motion was made and seconded to approve applications PDFA-1517, and PDFA-1584, pending the correction of bollards and inspections. Board Member Rick Harris recused himself. The motion carried.

A motion was made and seconded to approve application PDFA-1600, upon the correction of the signage, and inspection. Chairman Daniels recused himself. The motion carried.

A motion was made and seconded to approve applications PDFA-1583, PDFA-1612, and PDFA-1620. The motion carried unanimously.

A motion was made and seconded to approve applications PDFA-1593, PDFA-1601, PDFA-1604, PDFA-1606, PDFA-1613, PDFA-1614, PDFA-1615, PDFA-1617, and PDFA 1625, pending the correction of signage, decals, and inspections. The motion carried unanimously.

**Comments:** There were no public comments.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:07 A.M.