



State of Idaho
Division of Occupational and Professional Licenses

Idaho Liquefied Petroleum Gas Safety Board

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Draft Minutes of 01/09/2024

Board Members	Tom C. Daniels, Chair	Division	John Nielsen, Executive Officer
Present:	Rick J. Harris	Staff:	Lea Kear, Legal Counsel
	Garrett DeJong		Jesama Rosensweig, Lic. Supv.
	Alan Perry		Erin Einarsson, Board Support Spc.
			Renee Bryant, Board Support Supv.

The meeting was called to order at 9:04 AM MT by Chairman Tom C. Daniels.

APPROVAL OF 02/21/2023, 09/19/2023, AND 12/07/2023 MINUTES

A motion was made and seconded to approve the 02/21/2023, 09/19/2023, and 12/07/2023 minutes as presented. The motion carried unanimously.

DIVISION BUSINESS

LPG Inspections: Currently, inspections are on a grading system. Executive Officer John Nielsen suggested inspections be pass or corrections needed; standardizing the timeline by using a check list. If an imminent issue would be taken care of immediately. Executive Officer Nielsen will bring a plan based on pass/corrections needed to the April meeting.

The topic *LPG Inspections* will be an action item on the April 2024 agenda.

BOARD BUSINESS

Application Review: A motion was made and seconded to approve application PDFA-1694. The motion carried unanimously.

A motion was made and seconded to pend applications PLFA-1684 and PLFA-1692 until the April 2024 Board meeting; requiring additional information. The motion carried unanimously.

Closure Memo: A motion was made and seconded to approve staff recommendation for case closure with a warning/advisory letter to I-LPG-2023-5; I-LPG-2023-7; I-LPG-2023-14; I-LPG-2023-23; I-LPG-2023-42; and I-LPG-2023-54. The motion carried unanimously.

Zero-Base Regulation (ZBR) IDAPA 24.22.01: There was discussion of placing the rules in statute as it would be easier to have in one place. Executive Officer Nielsen and Legal Counsel Lea Kear will do a basic ZBR review of IDAPA 24.22.01; bringing draft rules to a brief virtual ZBR meeting in April 2024. The date to be determined.

Cash Balance Report: A report on the following items was provided: 1) Number of licenses, as of June 30, 2023; 2) Idaho Code § 54-5313 LICENSES – RECORDS – FEES – PAYMENT OF COSTS AND EXPENSES; 3) IDAPA 24.22.01.175. FEES; 4) 5-Year Projection; 5) Trending Direction; and 6) Plan.

The topic *Adopt 2024 NFPA 58* was not on the agenda; therefore, was not able to discuss it. Executive Officer Nielsen will place the topic on the April agenda as an informational item.

Public Comments: There were no public comments.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:55 AM

01/23/2024/krb