



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Optometry

**BRAD LITTLE**  
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**Board Meeting Minutes of 12/4/2023**

|                      |                             |                 |                                      |
|----------------------|-----------------------------|-----------------|--------------------------------------|
| <b>Board Members</b> | Jared Walker, O.D. - Chair  | <b>Division</b> | Jan Arrasmith, Executive Officer     |
| <b>Present:</b>      | Jared Birch, O.D.           | <b>Staff:</b>   | Russell Spencer, General Counsel     |
|                      | Shawn Sorenson O.D          |                 | Pam Rebolo, Board Support Supervisor |
|                      | Terri L Haley, O.D.         |                 |                                      |
|                      | Joshua Sears, Public Member |                 |                                      |

The meeting was called to order at 9:00 AM by Jared Walker, O.D..

**Introductions**

Ms. Arrasmith introduced herself as executive officer to the Board.

**Approval of Minutes**

A motion was made and seconded to approve the 07/26/2023 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Executive Agency Legislative Ideas:** Ms. Arrasmith explained the Executive Agency Legislative Ideas for the upcoming 2024 Legislative session.

**Board Training - Discipline:** Mr. Spencer provided Board training regarding the Division's disciplinary process.

**Transition To SharePoint**

Ms. Arrasmith stated that the Division is switching to a SharePoint platform in which the Board Members will review Board meeting documents.

**BOARD BUSINESS**

**Conference Report:** Dr. Walker attended the annual ARBO conference in June and explained to the Board the structure of ARBO.

Dr. Haley also attended the annual ARBO conference and explained the ARBO Dashboard as it pertains to licensees continuing education credits and audits.

**Adjourn**

There being no further business, the meeting was adjourned at 10:15 AM.

The next meeting is 03/4/2024.