



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Veterinary Medicine

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 11/3/2023

Board Members Present:	John Calhoun, VMD-Chair Wayne Cutler, DVM Dawn Mehra, DVM Nan Mueller, DVM Stephen Dalquist, DVM Larry G. Nisle, Public Member	Division Staff:	Stephanie Lotridge, Executive Officer Russell Spencer, General Counsel Berk Fraser, Chief Investigator Mike Celeste, Investigations Supervisor Keith Aamodt, Investigator Pam Rebolo, Board Support Supervisor
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Others Present: Joan Callahan, Board Prosecutor

The meeting was called to order at 8:30 AM by John Calhoun, VMD.

Approval of Minutes

A motion was made and seconded to approve the 10/03/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

New DOPL Board Website: Ms. Lotridge presented the Board's new website link and webpage on the Division's website.

Licensing System ITN Update: Ms. Lotridge discussed the development processes of the new licensing system.

Financial Update: Ms. Lotridge gave the financial update.

Health Professions Recovery Program (HPRP) Update: Ms. Lotridge reviewed the initial and contractual costs for the HPRP program. A motion was made and seconded to enter into a contract with the HPRP program. The motion carried.

Executive Agency Legislative Ideas: Ms. Lotridge explained the Executive Agency Legislative Ideas for the upcoming 2024 Legislative session.

FY 23 Performance Report Review: The Board reviewed the FY 23 Performance Report.

Board Training - Discipline: Mr. Spencer provided Board training regarding the Division's disciplinary process.

BOARD BUSINESS

American Association of Veterinary State Boards Q & A: A slideshow entitled “Connecting The Veterinary Regulatory Community” was presented by AAVSB.

Meeting Report: The meeting report was presented to the Board.

Telehealth Guidance: The Board directed Ms. Lotridge to use the telehealth guideline document as a resource.

Renewal Survey Results: Ms. Lotridge shared the renewal survey results with the Board.

Record Keeping Interactive Course Discussion: The Board had a discussion regarding record keeping interactive course options.

Temporary Licensure – Delegated Authority: A motion was made and seconded to allow for delegated authority to issue temporary licenses requested by the Relief Veterinary Medical Association as discussed.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Wayne Cutler, aye; Dawn Mehra, aye; Nan Mueller, aye; Stephen Dalquist, aye; Larry Nisle, aye; and John Calhoun, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Applications

A motion was made and seconded to approve application #4581 as discussed during executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to close case numbers 2024-01 and 2024-03 with an agreement in lieu of discipline as discussed including fines. The motion carried unanimously.

A motion was made and seconded in case number 2024-02, to authorize the prosecutor to enter an S&O with respondent, as discussed in executive session. Should the respondent reject the negotiated settlement or the offer expire, the prosecutor was authorized to file an administrative complaint. Motion carried.

A motion was made and seconded in case number 2024-06, to authorize the prosecutor to modify the S&O with respondent. Should respondent reject the modification, of the offer expire, the prosecutor was authorized to enter a new S&O with respondent in the new case, or to file an administrative complaint for both cases.

Adjourn

There being no further business, the meeting was adjourned at 3:45 PM.

The next meeting is on 02/16/2024.