



## State of Idaho

### Division of Occupational and Professional Licenses Idaho Barber and Cosmetology Services Licensing Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

#### Board Meeting Minutes of 12/11/2023

<b>Board Members</b>	Debra J Thompson - Chair	<b>Division</b>	John Price, Bureau Chief, Occupational
<b>Present:</b>	Merrilyn Cleland	<b>Staff:</b>	Licenses
	Geneal Thompson		Greg Loos, General Counsel
	Thomas E Grimsman		Skip Liddle, Investigative Supervisor
	Wendy S Rucker		Allegra Earl, Licensing Supervisor
	John Murphy		Sarina Criswell, Board Support Specialist
	Lindy High		Christian Runnalls, Board Support Specialist
		<b>Others</b>	Eric Nelson, Board Prosecutor
		<b>Present:</b>	

The meeting was called to order at 9:00 AM by Debra J Thompson.

#### Public Comments

William Shell addressed the Board regarding his application.

#### Approval of Minutes

A motion was made and seconded to approve the 4/17/2023, 6/12/2023, 8/14/2023, and 8/30/2023 minutes. The motion carried unanimously.

#### DIVISION BUSINESS

**Announcement – New Bureau Chief:** Mr. Price introduced himself as the new Bureau Chief for the Occupational Licenses Bureau.

**Executive Agency Legislation Update:** Mr. Price explained that the Division has put forth executive agency legislation for the 2024 Legislative Session that would change renewals from an annual renewal to a biennial renewal with the expiration date remaining as the licensee's date of birth.

**Luma Update:** Mr. Price informed the Board that all members were added to the new Luma system as employees, and as such, may receive automated email updates that can be disregarded.

**Financial Update:** Mr. Price informed the Board that an updated financial report was unavailable due to complications with the new Luma system.

#### BOARD BUSINESS

**Conference Updates:** Mr. Murphy gave updates on topics discussed at the 2023 National Association of Barber Boards of America Annual Conference.

Ms. Thompson gave updates on topics discussed at the 2023 National Interstate Council of State Boards of Cosmetology Annual Conference.

**Delegated Authority to Close Unfounded Complaints:** A motion was made and seconded to delegate authority to Division staff to close unfounded complaints. The motion carried unanimously.

**Delegated Authority to Close Expungement Requests:** A motion was made and seconded to delegate authority to Division staff to close expungement requests that fall under Idaho Code § 67-1413(3). The motion carried unanimously.

**Licensing Report:** Ms. Earl presented the licensing report.

### **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. D. Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Ms. G. Thompson, aye; Ms. High, aye; Mr. Murphy and Ms. Rucker, aye. The motion carried unanimously.

### **Discipline**

A motion was made and seconded to close case numbers I-BCB-2023-214, I-BCB-2024-16 and I-BCB-2024-22. The motion carried unanimously.

A motion was made and seconded to close case number I-BCB-2024-42 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to Negotiate a Stipulation and Consent Order for case numbers I-BCB-2024-5, I-BCB-2023-233, and I-BCB-2024-17 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

### **Applications**

A motion was made and seconded to approve applications CESA-289890 and COSA-290980. The motion carried unanimously.

A motion was made and seconded to deny applications COSA-290318 and BARA-290518 based on Idaho Code § 54-5823(9). The motion carried unanimously.

A motion was made and seconded to approve application BARA-290563 under Idaho Code § 67-9411(3). The motion carried unanimously.

### **Adjourn**

There being no further business, the meeting was adjourned at 11:20 AM.

The next meeting is on 03/11/2024.