



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Barber and Cosmetology Services Licensing Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Board Meeting Minutes of 03/11/2024**

<b>Board Members Present:</b>	Debra J Thompson - Chair Merrilyn Cleland Geneal Thompson Thomas E Grimsman Wendy S Rucker Lindy High	<b>Division Staff:</b>	John Price, Acting Executive Officer Greg Loos, General Counsel Skip Liddle, Investigative Unit Manager Steve Hogue, Investigative Unit Supervisor Allegra Earl, Licensing Supervisor Susan Villanueva, Board Support Specialist
<b>Board Members Absent:</b>	John Murphy	<b>Others Present:</b>	Eric Nelson, Board Prosecutor

The meeting was called to order at 9:08 AM by Debra J Thompson.

**Approval of Minutes**

A motion was made and seconded to approve the 12/11/2023 minutes. The motion carried.

**DIVISION BUSINESS**

**2024 Legislative Session Overview:** The Board received the legislative update for the 2024 Legislative Session. A report was given on the progression of the Division's proposed bills and non-agency bills introduced that may affect the board. An update was also presented on the Board's Rules passing both legislative committees and when they will be implemented.

**DOPL Legal Consistency:** Mr. Loos reviewed what constitutes a conflict of interest and advised the Board members that they must abstain from voting when a conflict exists. He also informed the Board that all media inquiries must be directed to the DOPL Public Information Officer. Furthermore, Mr. Loos advised the Board that when they attend meetings virtually, they must have their camera on to ensure a quorum. Public member training will be coming next quarter.

**Finance Report:** Mr. Price presented the second quarter financial report and addressed the Board's questions.

**Five-Year Projection of Cash Balances:** The Board's cash balance is currently below where it should be. There are legislative proposals for alternative ways for the Board to build its cash balances. DOPL will continue to look for ways to decrease Board costs.

## **BOARD BUSINESS**

**Mobile Services Discussion:** The Board discussed the feasibility of a mobile esthetician service. They stated it would have to align with the current codes of a brick-and-mortar establishment, which would be difficult being mobile. As no bill has been introduced, it would require a statute change before proceeding. No decision has been made at this time. This will be a topic for ongoing discussion.

**National Legislation Update:** Ms. Cleland reviewed changes in national legislation from January 1, 2024, to the present.

**Title IV Update:** Mr. Price stated that federal rules changed in the fall of 2023, requiring schools that accept Pell Grants to provide six hundred (600) hours of training for each program. Currently, twenty-five (25) schools are accredited through NACCAS. These schools must be in compliance by July 1, 2024, to retain their accreditation. However, at this time, no Idaho legislation has been introduced, and schools should continue to follow the statute.

**Licensing Report:** Ms. Earl reviewed the licensing report, along with the 5-year comparison. Ms. Earl addressed the Board's questions.

## **EXECUTIVE SESSION**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. D. Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Ms. G. Thompson, aye; Ms. High, aye; and Ms. Rucker, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried. No decisions were made in the executive session.

## **Discipline**

A motion was made and seconded to close case numbers, I-BCB-2024-43 and I-BCB-2024-46 with advisory letters. The motion carried.

A motion was made and seconded to enter a Stipulation and Order for case numbers I-BCB-2024-23, I-BCB-2024-54, I-BCB-2024-41, I-BCB-2024-52, I-BCB-2024-53, I-BCB-2024-67, and I-BCB-2024-68. The motion carried.

A motion was made and seconded to accept the Final Orders for cases BCB-2023-112, BCB-2023-129, BCB-2023-130, BCB-2023-155, and BCB-2024-14. The motion carried.

A motion was made and seconded to authorize the Board Prosecutor to file an administrative complaint should any of the negotiations expire or be rejected. The motion carried.

**Applications:**

A motion was made and seconded to revoke the conditional license for B- 291444. The motion carried.

A motion was made and seconded to approve application COSA-292301 under Idaho Code § 67-9411(3) pending receipt of additional information. The motion carried.

A motion was made and seconded to approve application COSA-29152 under Idaho Code § 67-9411(3). The motion carried.

A motion was made and seconded to deny application numbers BARA-292445, BARA-291961, and COSA-292189 on the grounds discussed in the executive session. The motion carried.

A motion was made and seconded to authorize general counsel to draft a response regarding the Board's decision for the impact of criminal conviction inquiry. The motion carried.

**Adjourn**

There being no further business, the meeting was adjourned at 1:15 PM.

The next meeting is on 06/24/2024.