



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Examiners of Nursing Home Administrators

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 1/31/2024

Board Members	Michael Crowley - Chair	Division	Cesley Metcalfe, Executive Officer
Present:	Mary E Leonard	Staff:	Greg Loos, Legal Counsel
	Omotayo Omotowa		Sarina Criswell, Board Support Specialist
	Megan Reichle		
	Nolan Hoffer		

The meeting was called to order at 10:00 AM by Michael Crowley.

Introductions

Ms. Metcalfe introduced new Board member Megan Reichle.

DIVISION BUSINESS

Five-Year Projection of Cash Balances: Ms. Metcalfe presented details of the five-year projection of cash balances and potential solutions to assist the Board reach a positive cash balance.

BOARD BUSINESS

Zero-Based Regulation: Mr. Loos explained the purpose and process of Zero-Based Regulation (ZBR). The Board barriers and administrative rules to eliminate duplicative or outdated requirements, remove unnecessary barriers and increase the readability of the rules. Unless stated otherwise, the following changes are being contemplated, pending notice of intent to promulgate rulemaking, stakeholder input, and final votes by the Board:

Rule 100.01 - Examination Fee: The Board struck the rule because it is controlled and collected by the exam provider.

Rule 100.02 - Applicant History: The Board struck the language “The Board may consider” and replaced it with “The written statement should include” to clarify the rule requirements.

Rule 100.03 - Contents of Exam, Passing Scores: The Board struck the rule as duplicative of Idaho Code § 67-9409(4).

Rule 100.04 - Date and Location of Exam: The Board struck the rule as duplicative of Idaho Code § 67-9409(4).

Rule 200 - Continuing Education: The Board discussed the necessity of continuing education requirements. Mr. Loos cited studies that show that there is no correlation between mandated continuing education courses and improved outcomes. No changes were made but the Board will continue discussing this topic at a future meeting.

Rule 300 - Endorsement: The Board struck the rule as duplicative of Idaho Code § 67-9409.

Rule 400.01 - Supervised Hour Requirements: The Board struck the rule as duplicative of Idaho Code § 54-1610.

Rule 400.02 - Trainees: The Board struck “in any capacity” as an unnecessary distinction. The rule has the same meaning with or without this phrase and the requirement is about the number of hours the trainee is required to work in an Idaho licensed nursing home setting. The Board struck subsection ‘a’ as duplicative of Idaho Code § 54-1610(4).

Rule 400.05 - Preceptor Certification: The Board discussed removing the certification requirement as unsupported by statute. Mr. Loos will draft replacement language to fit the needs and requirements for supervision. The Board will continue discussing this topic at a future meeting.

Rule 450.01 - Criminal History: The Board struck the rule as duplicative of Idaho Code § 67-9411.

Rule 450.02 - Education: The Board struck the rule as an unnecessary requirement for designees who will be filling in for only an eight-week period and must report to a licensed administrator who provides consultation throughout that time.

Rule 450.04 - Experience: The Board discussed the possibility of increasing the requirement to more than one year of experience. It was decided that one year of management experience is sufficient based on the parameters under which designees work. No changes were made to the rule.

Public Comment: Mr. Vande Merwe from the Idaho Healthcare Association stated that he is in full support of a merger of the Board of Examiners of Nursing Home Administrators and the Board of Examiners of Residential Care Facility Administrators. Mr. Vande Merwe also stated that he supports the rule changes as discussed in the meeting.

Adjourn

There being no further business, the meeting was adjourned at 11:25 AM.

The next meeting is on 02/21/2024.