



State of Idaho  
Division of Occupational and Professional Licenses  
Occupational Therapy Licensure Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Board Meeting Minutes of 1/19/2024**

<b>Board</b>	Farrell Lindley-Kessler, OT - Chair	<b>Division</b>	Jan Arrasmith, Executive Officer
<b>Members</b>	Chad Hilmo, OT	<b>Staff:</b>	Nicki Chopski, Bureau Chief
<b>Present:</b>	Jori A Bathina, OTA		Russ Spencer, General Counsel
	Heather Corder, OTA		Madyson Crea, Board Support Specialist
	Cari J Moodie, Public Member		Pam Rebolo, Board Support Supervisor

The meeting was called to order at 9:00 AM by Farrell Lindley-Kessler, OT.

**Introductions**

Ms. Arrasmith introduced herself as the new Executive Officer for the Board.

**Approval of Minutes**

A motion was made and seconded to approve the 08/25/2023 minutes. The motion carried.

**DIVISION BUSINESS**

**Website Update:** Ms. Arrasmith gave a brief overview of the Board's new website page under DOPL.

**Financial Update and Five Year Projection:** Ms. Arrasmith shared the financial update and five year projection with the Board.

**Performance Measure Report Review:** Ms. Arrasmith reviewed the performance measure report with the Board.

**Legislative Update:** Ms. Arrasmith gave a legislative update to the Board.

**Board Training – Discipline Process and Just Culture:** Mr. Spencer provided the Board with training on the Division's disciplinary process, and Dr. Chopski gave a presentation regarding Just Culture.

**Transition to SharePoint:** Ms. Arrasmith informed the Board that Board meeting documents will now be on SharePoint.

**Adjourn**

There being no further business, the meeting was adjourned at 10:30 AM.

The next meeting is on 04/26/2024.