



State of Idaho
Division of Occupational and Professional Licenses
State Driving Businesses Licensure Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Board Meeting Minutes of 10/4/2023

Board Members	Jared Haustveit - Chair	Division	Lizzie Kukla, Acting Executive Officer
Present:	Andrew Marini	Staff:	Greg Loos, Legal Counsel
	C Randal Willie		Christian Runnalls, Board Support Specialist
	James Cavataio		

The meeting was called to order at 9:00 AM by Jared Haustveit.

A motion was made and seconded to approve the amended agenda. The motion carried unanimously.

Approval of Minutes

A motion was made and seconded to approve the 01/26/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

2023 Legislative Session Overview: Ms. Kukla provided a Legislative Update on House Bill 133, House Bill 74, House Bill 206, and Senate Bill 1109.

Executive Agency Legislation Update: Ms. Kukla explained that the Division has put forth executive agency legislation for the 2024 Legislative Session that would change renewals from an annual renewal to a biennial renewal with the expiration date remaining as the licensee's birthday.

Confidentiality, Conflict of Interest, and Honoraria Policies: Mr. Loos presented the Confidentiality and Conflict of Interest agreements and the Honoraria policy.

Website Update: Ms. Kukla presented the newly updated Board website.

Luma Update: Ms. Kukla provided background information regarding an email that was sent to all DOPL Board members regarding the new Luma system.

Financial Update: Ms. Kukla gave the financial report, which indicated that the Board had a cash balance of \$128,350.94 as of June 30, 2023.

BOARD BUSINESS

Board Elections: A motion was made and seconded to elect Mr. Cavataio as Board chair. The motion carried unanimously.

Delegated Authority for Closing Unfounded Complaints: A motion was made and seconded to delegate authority to Division staff to close unfounded complaints. The motion carried unanimously.

Licensing Report: Ms. Kukla presented the licensing report.

Adjourn

There being no further business, the meeting was adjourned at 9:40 AM.