



State of Idaho
Division of Occupational and Professional Licenses
Idaho Liquefied Petroleum Gas Safety Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Draft Minutes of 04/17/2024

Board Members Present: Tom Daniels, Chair
Rick Harris
Garrett de Jong
Laurie Spencer

Board Members Absent: Alan Perry

Division Staff: John Nielsen, Executive Officer
Mark Kubinski, Lead Legal Counsel
Jessica Spoja, Lic. Program Mgr.
Jesama Rosensweig, Lic. Supv.
Erin Einarsson, Board Support Spc.

The meeting was called to order at 9:00 AM MT by Chairman Tom C. Daniels.

DIVISION BUSINESS

Public Member Training: Lead Legal Counsel Mark Kubinski presented the DOPL Public Member Training to the Board.

BOARD BUSINESS

DOPL/Board Application Process: A motion was made and seconded to delegate authority to DOPL staff to issue Dealer Licenses when all requirements are met and to approve the new Facility License Application process. Facility License applications will be reviewed by two Board Members, currently Chairman Daniels and Board Member de Jong. Applications that are approved by the two members will be returned to DOPL with the authorization to issue the license. Applications that are not approved by both members will be brought before the Board for review at the next Board meeting. The motion carried unanimously.

Application Review: A motion was made and seconded to approve application PDFA-1690. The motion carried unanimously.

A motion was made and seconded to approve pending verification of requested information applications PLFA-1699 and PDFA-1712. The motion carried unanimously.

A motion was made and seconded to approve pending receipt of required corrections applications PDFA-1710 and PDFA-1717. The motion carried unanimously.

A motion was made and seconded to pend application PDFA-1716 until the Board can review the requested corrections. The motion carried unanimously.

Public Comments: There were no public comments.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:51 AM

04/17/2024ee