



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Examiners of Nursing Home Administrators

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Board Meeting Minutes of 04/16/2024

Board Members Present:	Micheal Crowley- Chair Mary E. Leonard Omotayo Omotowa Nolan Hoffer	Division Staff:	Cesley Metcalfe, Executive Officer Greg Loos, General Counsel Skip Liddle, Investigative Unit Manager Steve Hogue, Investigative Unit Supervisor Kent Absec, Licensing Program Manager Susan Villanueva, Board Support Specialist
Board Members Absent:	Megan Reichle		

The meeting was called to order at 9:02 AM by Vice Chair Mary Leonard.

Approval of Minutes

A motion was made and seconded to approve the 03/19/2024 minutes. The motion carried.

DIVISION BUSINESS

Legislative Update: Ms. Metcalfe provided a legislative update on House Bill 505, House Bill 705, Senate Bill 1429, House Bill 563, and House Bill 767.

Board Training – Public Member Training: Mr. Loos presented training to the Board on the role and importance of public members appointed to regulatory boards.

Financial Update: Ms. Metcalfe presented the financial report.

BOARD BUSINESS

Zero-Based Regulation (ZBR): Mr. Loos reviewed the potential rule changes discussed at previous ZBR meetings.

Public Comment: Robert Vande Merwe, IHCA, requested clarification on “training and/or observational situation” in section Rule 400.04. He asked that ‘duties as assigned’ be added to clarify that trainees also learn skills by working with the individuals who perform specific tasks. The Board considered the request and added the language to the rule.

Licensing Report: Mr. Absec presented the licensing report.

Executive Session

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider investigative and disciplinary records related to a licensee’s ability to retain

a license, which is exempt from public disclosure. The roll call vote was Mary Leonard, aye; Omotayo Omotowa, aye; and Nolan Hoffer, aye. The motion carried.

Micheal Crowley joined the meeting at 10:05 AM.

A motion was made and seconded to exit the Executive Session. The motion carried.

Discipline

A motion was made and seconded to authorize the Board Prosecutor to negotiate a Stipulation with a one-year probationary period, attorney cost and fee recovery, and nine hours of continuing education relevant to abuse and abuse reporting in case number I-NHA-2024-1. Following discussion, the motion carried.

The motion was amended and seconded to authorize the Board chair to sign on behalf of the Board, and if the Stipulation is rejected or expires, to authorize the Board Prosecutor to file an administrative complaint. The motion carried.

Adjourn

There being no further business, the meeting was adjourned at 10:29 AM.

The next meeting is on 5/14/2024.