



State of Idaho
Division of Occupational and Professional Licenses
Outfitters and Guides Licensing Board

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Board Meeting Minutes of 2/29/2024

Board	Brad Compton - Chair	Division	John Price, Executive Officer
Members	Tammy Overacker	Staff:	Lea Kear, General Counsel
Present:	Dennis Skinner		Zac Clifford, OGLB Program Coordinator
	Louise Stark		Skip Liddle, Investigations Unit Manager
	Erik Weiseth		Allegra Earl, Licensing Unit Supervisor
			Steve Hogue, Investigations Supervisor
			Kevin Steiner, Board Investigator
			Susan Knapek, Licensing Specialist
			Christian Runnalls, Board Support Specialist

The meeting was called to order at 9:00 AM by Brad Compton.

Approval of Minutes

A motion was made and seconded to approve the 12/6/2024 minutes. The motion carried unanimously.

PUBLIC COMMENT

Aaron Lieberman, Executive Director of the Idaho Outfitters and Guides Association (IOGA), commented on the IOGA petitions submitted to the Board and the current legislation that affects those petitions. Mr. Lieberman also provided information on the IOGA petitions submitted to Idaho Fish and Game (IDFG).

DIVISION BUSINESS

DOPL Legal Consistency: Ms. Kear discussed the Board's role and summarized the policies for conflicts-of-interest, virtual meeting participation, and communication with legislators.

2024 Legislature Session Update: Mr. Price stated that the 2024 Legislative Session began on January 8th and gave a summary of the legislation that may impact the Board.

BOARD BUSINESS

IDFG Update: Rick Ward, Idaho Fish and Game (IDFG), stated that IDFG is working with the Legislature on H587 and is creating a task force of multiple stakeholders to determine what the legislation will look like. Mr. Ward gave a presentation on outfitter use and tag allocation.

BLM Challis Field Office Draft Outfitter and Guide Special Recreation EA Response: The Board reviewed and made comments on the Bureau of Land Management (BLM) Environmental Assessment. Mr. Price and Ms. Stark presented a draft of the Board's response to the Environmental Assessment.

A motion was made and seconded to submit the official comment and response to the Environmental Assessment with the Board chair's signature. The motion carried unanimously.

SA7C Working Group Updates: Mr. Weiseth gave an update on the February 15th SA7C Outfitter meeting in Riggins. He summarized the reasons presented at the meeting for and against increasing the capacity of the SA7C.

IOGA Conference Updates: Ms. Stark and Ms. Overacker gave a summary of the IOGA Conference.

IOGA Petitions Discussion: The Board discussed the petitions it received from IOGA. These petitions are contingent on pending legislation and will be revisited at the next Board meeting.

Licensing Requirements Discussion: Mr. Price stated that the City of Boise does not require an outfitter license for a rental company to operate on the Boise River. The Board discussed possibilities for a new opportunity on the Boise River.

Mr. Price reviewed the new renewal options for licensees. Ongoing legislation, H505, allows but may not require a reinstatement fee for guide licensure. DOPL will not charge reinstatement fees until the language is solidified in rule.

Update on Work Plan and Prioritize Items: The Board gave direction on what work plan items should be prioritized.

Enforcement Update: Mr. Liddle introduced Steve Hogue as the new Investigative Unit Supervisor and presented an enforcement update. He summarized his enforcement meeting with IDFG in McCall. Mr. Liddle and the Board discussed the enforcement policy for outfitters operating on both private and public land.

Licensing Report: Ms. Earl presented the licensing report.

OASIS Update: Mr. Price gave an update on the licensing system being built for DOPL. He presented the new user interface, the changes to the guide licensure application, and the renewal page and updated the Board on communication with IOGA regarding guide licensure.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Mr. Skinner, aye; Mr. Weiseth, aye; Ms. Overacker, aye; Ms. Stark, aye; and Mr. Compton, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Hardship Requests

A motion was made and seconded to table the Boulder Creek hardship request pending receipt of the requested information. Following discussion, the motion carried unanimously.

A motion was made and seconded to deny the Bitterroot Outfitter hardship request. The motion carried unanimously.

A motion was made and seconded to deny the Deadline Outfitters hardship request. The motion carried unanimously.

A motion was made and seconded to deny the Moose Creek Outfitters hardship request. The motion carried unanimously.

A motion was made and seconded to approve the Robson Outfitters hardship request. The motion carried with one dissenting vote.

Discipline

A motion was made and seconded to close case number I-OGB-2024-10 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to negotiate a Stipulation and Consent Order in case number I-OGB-2024-11 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to close case numbers I-OGB-2024-12, I-OGB-2024-13, I-OGB-2024-14, I-OGB-2024-15, I-OGB-2024-24, I-OGB-2024-25, and I-OGB-2024-30. The motion carried unanimously.

Inquiry on Impact of Criminal Conviction: A motion was made and seconded to direct counsel to draft an opinion on the applicant's prior criminal conviction impact on an application. The motion carried unanimously.

Financial Update: Ms. Stuart presented the financial report and details of the Board's five-year cash balance projection. The Board discussed upcoming changes to its revenue due to ongoing legislation.

"Use" Reporting for OASIS: The Board and Mr. Clifford discussed the criteria needed for reporting use. The Board gave direction on how to capture use reporting.

Licensable Activities: Mr. Price and the Board reviewed a master list of licensable activities for outfitters and guides authorized in statute and rule. The Board provided direction for changes that should be made to the list.

Updated OGLB Forms Review: Mr. Clifford presented the updated forms and stated that he is still working on updating the training forms to align with statute. The Board made changes to the waiting list form by removing the requirement of a client name.

A motion was made and seconded to approve the presented forms with the discussed changes. The motion carried unanimously.

Application Review Process: The Board directed staff to provide major amendment applications as correspondence in the quarterly board meeting packets.

Rule Change Topics: The Board discussed potential rule change topics for the 2025 Legislative Session and made plans to move forward with proposals at the next quarterly meeting on May 1st.

Planning for Next Meeting: The Board and Division staff discussed topics and agenda items for the next quarterly meeting.

Adjourn

There being no further business, the meeting was adjourned at 6:16 PM.

The next meeting is on 5/1/2024.