



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Social Work Examiners

**BRAD LITTLE**  
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**Board Meeting Minutes of 1/23/2024**

<b>Board</b>	Lynnet R Keeley - Chair	<b>Division</b>	Cesley Metcalfe, Executive Officer
<b>Members</b>	Greg Ullmann	<b>Staff:</b>	Greg Loos, Legal Counsel
<b>Present:</b>	Brandi Warnke		Skip Liddle, Investigations Program Manager
	Alex Zamora, Ph.D.		Allegra Earl, Licensing Supervisor
	April Christenson		Debi Casto, Licensing Specialist
<b>Board</b>	Jeri Perkins		Sarina Criswell, Board Support Specialist
<b>Members</b>			Christian Runnalls, Board Support Specialist
<b>Absent:</b>			

The meeting was called to order at 9:05 AM by Lynnet R Keeley.

**Introductions**

Ms. Metcalfe introduced new Board member Greg Ullman.

**Approval of Minutes**

A motion was made and seconded to approve the 11/14/2023 minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**DOPL Legal Consistency:** Mr. Loos explained the responsibilities and role of the Board. Mr. Loos also stated that training on the role of public board members will be provided at a future meeting and that all media contact should be forwarded to the Division.

**2024 Legislative Session Overview:** Ms. Metcalfe provided an update on the status of the Board's rule chapter. She also stated that the legislative session will continue to be monitored and updates will be provided as they are received.

**Five-Year Projection of Cash Balances:** Ms. Metcalfe presented details of the five-year projection of cash balances and potential solutions to assist the Board reach a positive cash balance.

**BOARD BUSINESS**

**Social Work Compact:** Matt Schafer from The Council of State Governments presented an overview of the Social Work Licensure Compact.

**Clarification of Rule 210.03.b:** The Board discussed the variations seen in experience hours reported on final supervision reports. Several reports have reflected an increased number of direct client contact hours and a lower number of assessment, diagnosis, and other clinical work hours, often noted as indirect hours denoting clinical work that occurs outside of direct work with a client, than what is stated in rule. The Board recognized the change in practice trends that have many practitioners performing assessments, diagnoses, and documentation during direct client contact, as opposed to completing these away from a

client after a session. It was agreed that a deviation of up to 250 more direct hours is acceptable, in lieu of 250 fewer hours in the indirect category.

**Conference Attendance:** The Board discussed the upcoming ASWB 2024 Education Meeting. Ms. Warnke stated her interest in attending and was encouraged to look into whether a scholarship is available to fund her attendance.

**Licensing Report:** Ms. Earl gave the licensing report.

### **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Keeley, aye; Ms. Christenson, aye; Dr. Zamora, aye; Mr. Ullman, aye; and Ms. Warnke, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

### **Discipline**

A motion was made and seconded to close case numbers I-SWO-2024-11 and I-SWO-2024-14. The motion carried unanimously.

A motion was made and seconded to close case number I-SWO-2024-15 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to approve the Final Order in case numbers SWO-2022-22 and SWO-2023-10 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

### **Applications**

A motion was made and seconded to approve application SWOA-44364 with an informal admonition to the applicant to take ethics-based continuing education. The motion carried unanimously.

### **Adjourn**

There being no further business, the meeting was adjourned at 11:33 AM.

The next meeting is on 04/23/2024.