



State of Idaho
Division of Occupational and Professional Licenses
Idaho Licensing Board of Professional Counselors and
Marriage and Family Therapists

BRAD LITTLE
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Board Meeting Minutes of 2/16/2024

Board	Dennis M Baughman, LCPC- Chair	Division	John Price, Executive Officer
Members	Spencer Zitzman, Ph.D., LMFT	Staff:	Greg Loos, General Counsel
Present:	Anna James Krzemieniecki, LCPC		Skip Liddle, Investigations Manager
	Theresa Bradford		Steve Hogue, Investigations Supervisor
	Tami S Kammer, LMFT, LCPC		Elisabeth Kukla, Licensing Supervisor
			Sarina Criswell, Board Support Specialist

Board Lea Williams, LCPC
Members
Absent:

Others Tyler Williams, Board Prosecutor
Present:

The meeting was called to order at 9:05 AM by Dennis M Baughman, LCPC.

Approval of Minutes

A motion was made and seconded to approve the 11/17/2023 minutes. The motion carried unanimously.

Public Comment: Stephanie Alvarez, American Association for Marriage and Family Therapy, asked how the Counseling Compact will affect licensees who are dually licensed in Idaho and if the requirements will change.

DIVISION BUSINESS

DOPL Legal Consistency: Mr. Loos explained the responsibilities and role of the Board. Mr. Loos also stated that training on the role of public board members will be provided at a future meeting.

2024 Legislative Session: Mr. Price provided an update on the status of the Board's rule chapter. He also stated that the legislative session will continue to be monitored and updates will be provided as they are received.

Financial Report: Mr. Price gave the financial report.

Five-Year Projection of Cash Balances: Mr. Price presented details of the five-year projection of cash balances and potential solutions to assist the Board remain in a positive cash balance.

BOARD BUSINESS

Counseling Compact Update: Mr. Price gave an update on the legislative status of the Counseling Compact. The Board was asked to refrain from opining on the compact as a Board or as individual Board Members.

Conference Attendance Discussion: The Board discussed which Board members will attend the 2024 Counseling Regulatory Boards Summit and the 2024 AMFTRB Annual Meeting of State Delegates.

Board Organization Discussion: The Board discussed whether dual licensure is required by Idaho Code § 54-3403 for one of the Board member positions. Mr. Price clarified the statute requirements and stated that if a Board seat opens, it will remain empty until a new member is appointed by the Governor. The possibility of a future statute change was discussed to remove the dual licensure requirement because so few people qualify.

Corrective Action Plans Discussion: Mr. Loos advised the Board that any discipline that restricts a license or otherwise needs to be reported to a national database cannot be included in an informal Corrective Action Plan.

Licensing Report: Ms. Kukla presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain or obtain a license or registration. The vote was: Mr. Baughman, aye; Dr. Zitzman, aye; Ms. Kammer, aye; Ms. James Krzemieniecki, aye and Ms. Bradford, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to close case numbers I-COU-2024-12, I-COU-2024-14 and I-COU-2024-21. The motion carried unanimously.

A motion was made and seconded to close case number I-COU-2023-50 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to negotiate a Corrective Action Plan for case number I-COU-2024-7.

A motion was made and seconded to approve the Final Order in case number COU-2023-24 and to allow the Board chair to sign on behalf of the Board. The motion carried unanimously.

Applications

A motion was made and seconded to deny the waiver request for exam requirement and to table the application pending receipt of passing exam scores for application COUA-10189. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 12:22 PM.

The next meeting is on 05/17/2024.