



State of Idaho  
Division Of Occupational and Professional Licenses  
Idaho Board of Licensure of Professional Engineers and  
Professional Land Surveyors

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Minutes of 03/14/2024**

**Board Members Present:** Dick Jacobson, Chair  
Ray Watkins, Vice Chair  
Tom Ruby, Secretary  
Sondra Miller  
Glenn Bennett  
Keith Brooks

**Division Staff:** MiChell Bird, Executive Officer (Sub)  
Lea Kear, Legal Counsel  
Renee Bryant, Board Support Supervisor  
Erin Einarsson, Board Support Specialist  
Zack Trujillo, Board Support Specialist

**Board Members Absent:** Wyatt Johnson

**Division Staff Absent:** Jessica Spoja, Executive Officer

The meeting was called to order at 9:05 AM MT by Chairman Dick Jacobson.

**BOARD BUSINESS**

**NCEES Annual Meeting Delegates:** The Board elected to send the following Board Members to the NCEES Annual Meeting, August 14-17, in Chicago, Illinois: Sondra Miller, Keith Brooks, and Ray Watkins.

**Zero Based Regulation:** Legal Counsel Lea Kear reviewed the redlines draft with the Board. Subject matters discussed included: 1) Definitions, 2) Fees, and 3) Application for Licensure or Certification.

**Public Comments:** Thomas Judge, Forsgren Associates, Inc., noted that the first sentence of 100.06, Obligation to Affected Landowners had been struck through: “Land-surveyors have a duty to set monuments at the corners of their client’s property boundaries in compliance with §54-1227, Idaho Code.” Mr. Judge noted that it had been added as part of the Material Discrepancy Rule and to clarify the statute. Board Members Bennett, Ruby, and Brooks agreed that it was necessary. Legal Counsel Kear will add the sentence back into the rules for the next ZBR review. Mr. Judge stated that he will submit a list of additional comments to Executive Officer (EO) Spoja within the week. George Yerion, GradeTek, PLLC, will also submit additional comments to EO Spoja. Mr. Judge commented that the redline documents are difficult to find on the DOPL website and requested that a link be placed on the IPELS page as well.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:45 AM.