



State of Idaho
Division of Occupational and Professional Licenses
Outfitters and Guides Licensing Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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**License Renewal Application
for Outfitters, Designated Agents, and Guides**

Check all that apply:

- Outfitter renewal, License # _____
 Designated Agent renewal, License # _____
 Guide renewal, License # _____

Complete for an Outfitter:

- 1. Legal Name/Business Name:** _____
- 2. Assumed Business Name (dba) (if applicable):** _____
- 3. Web address:** _____ **Email:** _____
- 4. Mailing Address:** _____
Street/PO Box City State Zip
- 5. Physical Address:** _____
Street/PO Box City State Zip
- 6. Business Phone:** (_____) _____ **Other Phone:** (_____) _____
(This number is public record.) (DOPL use only)

Complete for a Designated Agent or Guide:

- 1. Legal Name:** _____
First Middle Last
- 2. Mailing Address:** _____
Street/PO Box City State Zip
- 3. Physical Address:** _____
Street/PO Box City State Zip
- 4. Email:** _____
- 5. Business Phone:** (_____) _____ **Other Phone:** (_____) _____
(This number is public record.) (DOPL use only)

Signature of employing outfitter (Guide renewal only) License # Date

Since the date of your last renewal/application:

1. **Have you been convicted of or received a withheld judgment for a felony in any state?**
Yes () No ()

2. **Have you paid two (2) or more forfeitures of any deposits of money or collateral with a court or administrative agency or for a conviction for violation of regulations of the United States Forest Service or the Bureau of Land Management?**
Yes () No ()

3. **Have you been convicted of any state or federal fish and game laws or outfitting and guiding laws of ANY state?**
Yes () No ()

4. **Have you been found to have committed a violation of the Idaho Outfitters and Guides Act or Board rules?**
Yes () No ()

If you marked **YES** on any of the above, **you must attach an explanation, along with a copy of the court disposition and police report**, including the year and location. A **conviction** includes a finding of guilt, an entry of a guilty plea by a defendant and its acceptance by the court, or a forfeiture of bail bond or collateral deposited to secure a defendant's appearance, suspended sentence, probation or withheld judgment.

AFFIDAVIT

Upon oath I certify each of the following: (1) the responses and information provided in this application and in the attached addendum(s) and documentation are true and correct; (2) I am the applicant named in and who has signed this application; and (3) I have reviewed and fully understand Idaho Code Title 36, Chapter 21, commonly known as the Outfitters and Guides Practice Act, as well as IDAPA 24.35.01, commonly known as the Rules of the Outfitters and Guides Licensing Board.

Signature of Applicant

Date

All items below must be included to submit a complete application:

Outfitters:

- Must complete your use report online
- Must have current insurance and bond information on file

Guides:

- Must have current first aid certification on file