



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Social Work Examiners

**BRAD LITTLE**  
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**Board Meeting Minutes of 4/23/2024**

<b>Board Members Present:</b>	Alex Zamora, Ph.D. - Chair Jeri Perkins April Christenson Greg Ullmann Brandi Warnke	<b>Division Staff:</b>	Cesley Metcalfe, Executive Officer Greg Loos, General Counsel Skip Liddle, Investigations Program Manager Steve Hogue, Investigations Supervisor Peter Carpentieri, Investigator Kent Absec, Licensing Program Manager Debi Casto, Licensing Specialist Susan Villanueva, Board Support Specialist
		<b>Others Present:</b>	Tyler Williams, Board Prosecutor

The meeting was called to order at 9:00 AM by Alex Zamora, Ph.D.

**Approval of Minutes**

A motion was made and seconded to approve the 01/23/2024 minutes. The motion carried.

**Board Elections**

A motion was made and seconded to elect Alex Zamora as Board chair for a partial term to end in July 2024. The motion carried.

**DIVISION BUSINESS**

**2024 Legislative Session Overview:** Ms. Metcalfe provided a legislative update on House Bill 505, House Bill 705, House Bill 563, House Bill 767, Senate Bill 1429, and Senate Bill 1352.

**Public Member Training:** Mr. Loos presented training on the role and importance of public members appointed to regulatory boards.

**Open Meeting Law Training:** Mr. Loos gave a presentation on Idaho's Open Meeting Law.

**Financial Update:** Ms. Metcalfe provided the financial report.

**BOARD BUSINESS**

**Discussion of Administrative Rule Changes:** The Board reviewed the changes made to its administrative rules during the Zero-Based Regulation (ZBR) process last year. Guidance will be added to the Board's website regarding changes to the process for obtaining clinical experience. The Board's pending rules passed both the House and the Senate during 2024 Legislative Session and will be in effect July 1, 2024.

**Discussion of Potential Fee Changes:** The Board discussed the potential for future fee increases. Ms. Metcalfe explained that the Board can increase the application fees at this time, but that increasing renewal fees will require a statute change. Ms. Metcalfe stated that Finance will be reviewing the fees and the Board's cash balance trajectory and will provide further guidance at a future meeting.

**Supervision Report Form:** The Board reviewed draft supervision reports, and after discussion, a motion was made and seconded to approve the reports as modified. The motion carried.

**Licensing Report:** Mr. Absec presented the licensing report.

### **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Perkins, aye; Ms. Christenson, aye; Dr. Zamora, aye; Mr. Ullman, aye; and Ms. Warnke, aye. The motion carried.

A motion was made and seconded to exit executive session. The motion carried.

### **Discipline**

A motion was made and seconded to close case numbers I-SWO-2024-7 and I-SWO-2024-12. The motion carried.

A motion was made and seconded to close case numbers I-SWO-2024-10 and I-SWO-2024-19 with an advisory letter. The motion carried.

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation in case number I-SWO-2024-18 with the terms discussed in executive session.

A motion was made and seconded to approve the Final Order in case number SWO-2024-4 and to allow the Board chair to sign on behalf of the Board. The motion carried.

A motion was made and seconded to terminate probation for SWO-2023-8. The motion carried.

### **Applications**

A motion was made and seconded to grant credit for half of the clinical experience hours accumulated during a provisional extension after 5 years of supervision ended for LMSW-37312. The motion carried.

A motion was made and seconded to deny the clinical experience hours obtained under the supervisor with whom the trainee did not have a Board-approved supervision plan for LMSW-41469. The vote was one (1) abstention, one (1) nay, and three (3) ayes. The motion carried. Dr. Zamora was recused.

A motion was made and seconded to approve applications SWOA-44925 and SWOA-44865 for licensure upon successful completion of the required examination.

A motion was made and seconded to grant a conditional license under Idaho Code § 67-9411(3) for application SWOA-44733. The motion carried.

### **Adjourn**

There being no further business, the meeting was adjourned at 1:07 PM

The next meeting is on 07/23/2024.