



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Veterinary Medicine

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Board Meeting Minutes of 02/16/2024

Board Members Present:	John Calhoun, VMD-Chair Dawn Mehra, DVM Nan Mueller, DVM Stephen Dalquist, DVM Paul Martin, DVM Gus Brackett, Public Member	Division Staff:	Stephanie Lotridge, Executive Officer Mark Kubinski, General Counsel Berk Fraser, Chief Investigator Mike Celeste, Investigations Supervisor Keith Aamodt, Investigator Pam Rebolo, Board Support Supervisor Madyson Crea, Board Support Specialist
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Others Present: Tyler Williams, Board Prosecutor

The meeting was called to order at 8:35 AM by John Calhoun, VMD with the introduction of two new Board members.

Approval of Minutes

A motion was made and seconded to approve the 11/03/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

Legislative Update: Ms. Lotridge informed the Board that rules that were voted as pending in October passed both the House and Senate.

Financial Update and Five Year Projection: The Board reviewed the Board's finances and five year projection including contribution from disciplinary fines to the Launch program. The Board discussed directing those funds through scholarships toward supporting veterinary education and occupations.

Survey Results: The Board would like the survey results as informational on Sharepoint.

Board Training – Just Culture: Nicki Chopski provided training regarding Just Culture.

BOARD BUSINESS

Zero Based Regulation Follow Up: The Board had no questions or concerns regarding ZBR.

Certification of Veterinary Technicians Endorsement: The Board discussed that many veterinary offices have technicians on staff who do not have a formal veterinary technician education. A motion was made and seconded to establish a process for certifying a veterinary technician as discussed. The motion carried.

Record Keeping Guidance: A motion was made and seconded for a record keeping guidance with changes as discussed. The motion carried.

Committee on Humane Euthanasia: The Board requested COHE member Teresa Kasper-Sauer to prepare a guidance document for Board review.

Certified Euthanasia Agency Inspections: The Board invited Teresa Kasper-Sauer to explain the process of shelter inspections and having the COHE committee as more of an advisory source rather than performing inspections. Ms. Kasper-Sauer will provide the Board with inspection protocol for further discussion at the next Board meeting.

Certified Euthanasia Training: The Board gave staff direction regarding certified training every two years.

Unlicensed Practice Discussion: The Board had a discussion regarding unlicensed practice and the disciplinary process. Mr. Kubinski reviewed Idaho Code 54-2105, 54-2115 and 54-2118. Chief Investigator Berk Fraser explained the complaint process.

Conference Attendance and Requests: A motion was made and seconded to allow three (3) Board members to travel to the American Association of Veterinary State Boards (AAVSB) training session April 12-13 in Kansas City, MO. The motion carried.

Board Chair Election: A motion was made and seconded to elect Dawn Mehra as chair. The motion carried.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Paul Martin, aye; Dawn Mehra, aye; Nan Mueller, aye; Stephen Dalquist, aye; Gus Brackett, aye; and John Calhoun, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to send a letter of concern with recommendations as discussed in case number I-BVM-2024-08. The motion carried unanimously. Dr. Mueller recused from discussion and vote.

Adjourn

There being no further business, the meeting was adjourned at 1:45 PM.

The next meeting is on 05/24/2024.