



State of Idaho  
Division of Occupational and Professional Licenses  
Physician Assistant Advisory Committee

**BRAD LITTLE**  
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**Minutes of 03/15/2024**

<b>Committee</b>	Heather Whitson, PA, Chair	<b>Division</b>	Stephanie Lotridge, Executive Officer
<b>Members</b>	Valentin Garcia, Public Member	<b>Staff:</b>	Nicki Chopski, Bureau Chief
<b>Present:</b>	Brian Bizik, MS PA-C		Russ Spencer, General Counsel
	Erin Carver, PA		Berk Fraser, Chief Investigator
	Nathan Thompson, PA		Susan Villanueva, Board Support Specialist
		<b>Others</b>	Joan Callahan, Board Prosecutor
		<b>Present:</b>	

The meeting was called to order at 8:31 AM by Heather Whitson, PA.

**Approval of Minutes**

A motion to approve the 12/01/2023 minutes was made and seconded. The motion carried.

**DIVISION BUSINESS**

**Financial Update and Five-Year Projections:** The Committee reviewed the quarter two (2) financial report, which shows the Committee has a sufficient cash balance. Ms. Lotridge reviewed the five-year financial projection with the Committee and addressed the Committee's questions.

**Legislative Update:** Ms. Lotridge gave the legislative update for the 2024 Legislative session. A report was given on the progression of the Division's proposed bills and non-agency bills introduced that may affect the Committee.

**Committee Training – Just Culture:** Dr. Chopski presented information on Just Culture. This algorithm is a tool that facilitates consideration of the quality of the decision-making process instead of the outcome when determining actions to take.

**COMMITTEE BUSINESS**

**Zero-Based Regulation (ZBR):** Ms. Lotridge informed the Committee that their recommendations regarding rulemaking will be presented to the Board of Medicine at their May meeting. A public meeting will be held before May to receive feedback on the Committee's recommendations for the draft rule changes. The Committee discussed the following draft rule changes:

New Rule: The Committee agreed to recommend the Physician Assistant National Certifying Examination (PANCE), offered by the National Commission on Certification of Physician

Assistants (NCCPA), as the licensure examination acceptable to the Board, as required by Idaho Code § 54-1807A.

010.01. Approved Program: The Committee agreed to strike this definition as it is duplicative of Idaho Code § 54-1810A.

020. Requirements of Licensure: The Committee agreed to strike this rule as it is duplicative of Idaho Code §§ 54-1807A(1) & 54-1810A.

028.01. Scope: The Committee agreed to strike this rule as it is duplicative of Idaho Code § 54-1807A(2).

028.02. Collaborative Practice Agreement: The Committee agreed to reword and simplify this rule for consistency and readability.

029. Continuing Education: The Committee agreed to reword and simplify this rule for consistency and readability.

036. Graduate Physician Assistant: The Committee agreed to reword, simplify, and consolidate these rules for consistency and readability, striking portions that were either duplicative of Idaho Code § 54-1803(10)(a) or no longer applicable.

051. Fees: The Committee agreed to strike the Reinstatement Fee, Reinstatement Fee for Graduate Physician Assistant, Inactive License Fee, Annual Renewal of Inactive License Fee, and Inactive Conversion Fee, as reinstatements and fees are outlined in Idaho Code § 67-2614.

### **Executive Session**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider investigative and disciplinary records related to a licensee's ability to retain a license, which is exempt from public disclosure. The roll call vote was Erin Carver, aye; Heather Whitson, aye; Brian Bizik, aye; Nathan Thompson, aye; and Valentin Garcia, aye. The motion carried.

A motion was made and seconded to exit the Executive Session. The motion carried.

### **DISCIPLINE**

Prior to any discussion or motion made, Nathan Thompson recused himself from case number 2023-PAC-10180.

A motion was made and seconded to recommend to the Board of Medicine to close case numbers 2023-PAC-10159, 2023-PAC-10152, 2023-PAC-10155, and 2023-PAC-10180. The motion carried.

A motion was made and seconded to recommend to the Board of Medicine to enter into a Stipulation and Order for case number 2023-PAC-10176. The motion carried.

**Adjourn**

There being no further business, the meeting was adjourned at 11.53 AM.

The next Committee meeting is on 06/07/2024.