



State of Idaho  
Division of Occupational and Professional Licenses  
Physical Therapy Licensure Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Board Meeting Minutes of 05/23/2024**

**Board Members** Deanna Dye, PT – Chair     **Division** Jan Arrasmith, Executive Officer  
**Present:** Jonathan Bird, PT     **Staff:** Nicki Chopski, Health Professions Bureau Chief  
Craig L Esplin, PT     Russ Spencer, General Counsel  
Mendee Henkey, PTA     Berk Fraser, Chief Investigator  
Brandy Fitchett, Practice and Education Specialist  
Madysen Crea, Board Support Specialist

The meeting was called to order at 9:00 AM by Deanna Dye, PT.

**Approval of Minutes**

A motion was made and seconded to approve the 02/01/2024 minutes. The motion carried.

**DIVISION BUSINESS**

**Financial Update:** Ms. Arrasmith shared the financial update for FY2024 Quarter 1, 2 & 3 and addressed questions.

**Legislative Update:** Ms. Arrasmith informed the Board that their rules were approved by the legislature and will go into effect on 7/1/2024. Additionally, she reviewed agency legislation H0505 Licensure Renewals, H0490 Criminal Background Checks and nonagency legislation H0705 Occupational Licensing Reform.

**Licensing System Update:** Ms. Arrasmith informed the Board that the transition to the new licensing system will begin in July and the Division will communicate to Boards and licensees as more information becomes available.

**Board Training – Open Meeting Law:** Mr. Spencer presented information on open meeting law requirements.

**BOARD BUSINESS**

**Guidance Documents:** The Board reviewed two guidance documents created in anticipation of the Board's Zero Based Regulation rule chapter going into effect. A motion was made and seconded to approve the Continuing Education and Dry Needling guidance document. The motion carried.

**Federal Motor Carrier Safety Administration (FMCSA):** Following discussion, a motion was made and seconded to issue a letter to FMCSA stating the Board has determined that nothing

within the statute or rules explicitly prohibits physical therapists from conducting the physical examination described. Only the DOT-FMCSA may determine whether any individual physical therapist has the necessary education, training, and experience to be certified by them. The motion carried.

**Conference Attendance Requests and Reports:** Ms. Henkey and Ms. Dye summarized their attendance at the Federation of State Boards of Physical Therapy regulatory workshop.

### **EXECUTIVE SESSION**

A motion was made and seconded to enter Executive Session pursuant to Idaho Code § 74-206(1)(d) to consider records related to a licensee's ability to retain a license, which is exempt from public disclosure. The vote was: Ms. Henkey, aye; Mr. Bird, aye; Dr. Esplin, aye; and Ms. Dye, aye. The motion carried.

A motion was made and seconded to exit Executive session. The motion carried.

### **Motions Resulting from Executive Session**

A motion was made and seconded to enter into an agreement in lieu of discipline for case number I-PHT-2024-02. The motion carried.

A motion was made and seconded to authorize the Board Prosecutor to file an administrative complaint should any of the negotiations expire or be rejected. The motion carried.

### **Adjourn**

There being no further business, the meeting was adjourned at 11:50 AM.

The next meeting is on 08/15/2024.