

**IDAHO BOARD OF VETERINARY MEDICINE  
COMMITTEE ON HUMANE EUTHANASIA  
Division of Occupational and Professional Licenses  
11351 W. Chinden Blvd.  
Boise, ID 83714**

**Committee Meeting Minutes of 4/13/2022**

**BOARD MEMBERS PRESENT:** Teresa Kasper-Sauer, DVM, Chair  
Janet Anders, DVM  
Susan Mackin, DVM

**DIVISION STAFF:** Stephanie Lotridge, Executive Officer  
Berk Fraser, Chief Investigator  
Mike Celeste, Investigations Supervisor  
Keith Aamodt, Investigator  
Jessica Solis, Administrative Assistant  
Jan Arrasmith, Education and Practice Specialist  
Kristen Thornton, Licensing Specialist  
Madyson Crey, Customer Service  
Pam Rebolo, Board Support Supervisor  
Susan Cassell, Board Support Specialist  
Susan Villanueva, Board Support Specialist

The meeting was called to order at 12:00 PM MST by Dr. Kasper-Sauer. A quorum was established and Executive Officer Stephanie Lotridge read the Committee's opening and mission statement.

### **INTRODUCTIONS**

Ms. Stephanie Lotridge introduced herself as the Board's Executive Officer. Ms. Lotridge then introduced other members of Division staff which included the investigations unit for Health Professions and Board support.

### **APPROVAL OF MINUTES**

Dr. Anders moved and Dr. Mackin seconded to approve the minutes of 1/14/22 as written. Motion carried

### **DIVISION BUSINESS**

#### **DIVISION ORGANIZATION CHART AND BUILDING 4 UPDATE**

Ms. Lotridge explained the Division's organizational chart and explained the Division's administration and Health Professions bureaus. She stated the current agencies at Chinden are in a temporary location but will be moving along with all other Division agencies to their permanent location at Building 4 which is tentatively scheduled by the end of June.

## **REQUEST FOR PROPOSAL FOR LICENSING SYSTEM**

Ms. Lotridge stated that there is an RFP draft for a new licensing system which will be able to handle daily licensure and renewal requirements for all 48 Boards within the Division.

## **REQUEST FOR PROPOSAL FOR PROFESSIONS RECOVERY PROGRAM**

Ms. Lotridge discussed the Invitation to Negotiate for the Health Professions Recovery Program and the plans to make it accessible to all Health Professions within the Division. Ms. Lotridge stated that the recovery program is an alternative approach rather than discipline.

## **FINANCIAL UPDATE**

Ms. Lotridge gave a financial update explaining the Frequently Asked Questions prepared by the DOPL financial team, for all Boards. The FAQ's address the State's new financial coding system for DOPL as well as individual Board's funds.

## **LEGISLATIVE UPDATE**

Ms. Lotridge stated that the 2022 Legislative session had gone Sine Die on 3/31/22 and gave an overview of the following:

Senate Bill 1297 allows Division staff to share investigatory information regarding licensees with other boards and commissions to create efficiency within Division investigations.

House Bill 612 allows an Idaho licensing authority to consider and grant a request for the expungement of disciplinary action previously imposed on a person's occupational license.

## **ZERO BASED REGULATION DISCUSSION**

Ms. Lotridge stated that the Board of Veterinary Medicine will be reviewing rules according to direction from the Governor's office outlined in Executive Order 2020-01. Ms. Lotridge stated that discussions will start in July and the Board will have approximately 1.5 years to go through rules and complete their rule review to be presented to the 2024 legislature.

## **BOARD BUSINESS**

### **2021 CEA EUTHANASIA RATE REPORT**

Ms. Lotridge provided the Board with the 2021 CEA Euthanasia rate report.

## **CET TRAINING**

The Committee discussed the recent CET training which was held on 4/7/22. Dr. Mackin stated that all but two persons watched the Zoom training. Attendees stated that they had poor equipment to have benefited from the training. The Committee suggested that in the future attendees can use their personal devices to have better reception and to be able to use the chat feature for questions. The Committee also stated that the agencies did not receive a list of skills ahead of the test. Ms. Arrasmith reminded the Committee that the skills are listed in rule and that it is the applicants' responsibility to review rules and if the applicant had taken the jurisprudence exam they would have been familiar with the skills list.

The Committee had concern with the compassionate use of animals in the demonstration skills for injection both on canine and feline. Dr. Kasper-Sauer stated that this procedure can be reviewed during zero based regulation rule review.

Ms. Arrasmith will work with the Committee regarding updating the test materials.

## **INSPECTIONS**

The Committee discussed the current process for inspecting facilities. Ms. Lotridge will gather information from Dr. Kasper-Sauer to forward to the investigative unit to determine a process for inspections or how to resolve a failed inspection. The Committee would like to have guidelines regarding follow up on deficiency corrections.

## **COMMITTEE VACANCY DISCUSSION**

The Committee currently has a vacancy for a CET. The Committee would like to see an additional veterinarian join the committee.

**NEXT MEETING** was scheduled for October 5, 2022.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned by general consent at 1:30 PM MST on April 13, 2022.

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Chair