



State of Idaho
Division of Occupational and Professional Licenses
Factory Built Structures Advisory Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

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Minutes of 05/03/2023

Board Members Mike Jensen, Vice-Chair **Division Staff:** Michael Hyde, Executive Officer
Present: Brian Mattson Lea Kear, Legal Counsel
Spencer McLean Sam Zahorka, Building Prog. Mgr.
Ross Parks Renee Bryant, Board Supp. Super.
Kenna Draper Miah Ellett, Board Support Spec.
Ken Roche

Board Members Jeff Chrisman
Absent: Mike Hampton

The meeting was called to order at 9:04 AM MT by Vice-Chairman Mike Jensen.

APPROVAL OF 02/22/23 MINUTES

A motion was made and seconded to approve the 02/22/2023 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

2018 Building and Energy Code Discussion: The Idaho Building Code (BLD) Board is currently going through Zero-Based Regulation (ZBR) and has asked Executive Officer Michael Hyde to contact the boards impacted as it pertains to the International Building Code, International Residential Code, and energy code. Manufacturers and stakeholders are encouraged to provide feedback to Mr. Hyde for the BLD Board to evaluate.

Financial Update: An overview of the Board's third quarter financial report was provided.

BOARD BUSINESS

Zero-Based Regulation (ZBR) – Review of the Rules: This year, the Factory Built Structures Advisory Board is going through ZBR. Mr. Hyde presented the ZBR process and how it applies to all state agencies, boards/commissions, and IDAPA rule chapters, as well as the rules review process, prospective analysis, and review of the statutes governing modular building and manufactured homes (Chapter 21 Title 44, Chapter 22, Title 44, Chapter 40 Title 39, and Chapter 43 Title 39).

Public Comment: There were no public comments.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting. The motion carried unanimously and the meeting concluded at 12:21 PM.