



State of Idaho  
Division Of Occupational and Professional Licenses

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

11341 W Chinden Blvd.  
P.O. Box 83720  
Boise, ID 83720-0063  
(208) 334-3233  
dopl.idaho.gov

### Apprentice Work Registration Application

Statutes and Rules governing Electrical, HVAC, or Plumbing can be viewed at <https://dopl.idaho.gov>. Idaho Statutes and Rules are subject to change, and it is your responsibility to ensure you read and understand the requirements to perform work in Idaho. **Hours will only be credited so long as the apprentice is actively registered with the Division of Occupational and Professional Licenses.** Please be sure to keep a copy of this application for your records. Registrations are non-transferable.

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**All fields within this application are required. If any field is left unanswered, the application will not be processed.**

Apprentice Registration Type (select one):

- Electrical  
1-year registration  
(\$15.00 processing fee)
- HVAC  
1-year registration  
(\$10.00 processing fee)
- Plumbing  
5-year registration  
(\$50.00 processing fee)

Name (First, Middle Initial, Last): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Required by Idaho Code § 73-122)

Mailing Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_  
(Required by Idaho Code § 67-2609)

Are you or your spouse an active member or honorably discharged veteran of the United States Armed Services?  Yes  No

Have you ever held an Electrical, HVAC, or Plumbing license in another jurisdiction? *If yes, attach a copy of the license.*  Yes  No

The following documentation must be submitted with this application:

- Non-Refundable Processing Fee
- Complete and signed application
- Copy of license from another state, if applicable

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### Certification

I hereby certify, to the best of my knowledge, the information on this application is true and correct. I understand my registration may be suspended, revoked, or otherwise disciplined if it was obtained through false information. I further understand the Division of Occupational and Professional Licenses may release information contained in licensing applications as required by law.

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Signature of Applicant

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Date

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### Send your application via

**Email:** [customer-service@dopl.idaho.gov](mailto:customer-service@dopl.idaho.gov)

**Postal Mail:**

Idaho Division of Occupational and Professional Licenses  
C/O Trade Licensing  
PO Box 83720  
Boise, ID 83720-0063

**In-Person:**

11341 W Chinden Blvd. Boise, ID 83714  
1250 Ironwood Dr. Ste. 220 Coeur d'Alene, ID 83814  
155 N. Maple St. Blackfoot, ID 83221

## Board Approved Apprentices Programs

Please contact schools directly for program details

	Phone Number	Electrical	HVAC	Plumbing
College of Southern Idaho	(800) 680-0274	✓	✓	✓
College of Western Idaho	(208) 562-2700	✓	✓	✓
College of Eastern Idaho	(208) 535-5345	✓	✓	✓
Idaho State University	(208) 282-4636	✓	✓	✓
Lewis-Clark State College	(208) 792-2220	✓	✓	✓
North Idaho College	(208) 769-7735	✓	✓	✓
Porter House Inc. - (Shelley and Mountain Home locations)	(208) 522-4336	✓	✓	✓
IEC Idaho	(208) 608-4662	✓		
Treasure Valley Community College	(541) 881-5755			✓
HVACR Education Online	(888) 655-4822 #2		✓	
Northwest HVAC/R	(509) 747-8810		✓	
SE Idaho Sheet Metal JATC	(208) 233-5214		✓	
SW Central Idaho Sheet Metal JATC	(208) 562-0237		✓	
SW Idaho JATC	(208) 288-1296		✓	
Ultimate Heating and Air	(208) 321-8663		✓	
Southwest Idaho Electrical JATC	(208) 384-0538	✓		
Eastern Idaho Electrical JATC	(208) 232-4300	✓		
Boise Plumbing JATC	(208) 288-1296			✓
Pocatello Plumbing JATC	(208) 232-6806			✓
DC Electric Inc.	(208) 552-1911	✓		
Treasure Valley Community College	(541) 881-8822	✓		
Faith Technologies Incorporated	(920) 225-6644	✓		

\* JATC = Joint Apprenticeship and Training Committee

Hours are only credited while the apprentice is actively registered with the Division of Occupational and Professional Licenses.



## CREDIT CARD AUTHORIZATION FORM

Idaho Division of Occupational & Professional Licenses  
 11341 W Chinden Blvd, Bldg #4  
 Boise, ID 83714  
 Phone: (208) 334-3950  
 Email: [customer-service@dopl.idaho.gov](mailto:customer-service@dopl.idaho.gov)

I, \_\_\_\_\_, authorize the State of Idaho Division of Occupational & Professional Licenses to charge my credit/debit card account in the amount of \$\_\_\_\_\_. Please note there is an additional 3% charge for the use of your card through Access Idaho

**This payment is for:**

- |   |  |
|---|--|
| <input type="checkbox"/> License/Registration Application Fee | <input type="checkbox"/> New License Fee     |
| <input type="checkbox"/> New Permit Fee                       | <input type="checkbox"/> License Renewal Fee |
| <input type="checkbox"/> Fee Due on Existing Permit           | <input type="checkbox"/> Other: _____        |

Credit Card Number:

-




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Expiration Date:

/

CVC:

Billing Address Zip Code:

Cardholder Signature

Date

Phone Number

Email Address for Receipt