



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Licensure of Professional Engineers and Professional Land Surveyors

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Minutes of 11/14/2024

Board Members	Ray Watkins, Chair	Division	Jessica Spoja, Executive Officer
Present:	Tom Ruby, Vice-Chair	Staff:	Greg Loos, Legal Counsel
	Glenn Bennett		Nicole Kenyon, Licensing Supervisor
	Wyatt Johnson		Don Morse, Investigations Supervisor
	Sondra Miller		Craig Boyak, Investigator
			Justin Montoya, Investigator
			Erin Einarsson, Board Support Specialist
			Amanda Lee, Board Support Specialist

Board Members Keith Brooks, Secretary
Absent: Dick Jacobson

The meeting was called to order at 9:00 AM MT by Chairman Ray Watkins.

APPROVAL OF 09/30/2024 MINUTES

A motion was made and seconded to approve the September 30, 2024 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

OASIS Update: Executive Officer (EO) Jessica Spoja met with the development team to discuss building a material discrepancy reporting functionality between land surveyors within OASIS. EO Spoja suggested creating a form template where the user can populate the necessary fields and the system would send it to the licensee and create a record of that discrepancy on file. Vice-Chairman Tom Ruby was concerned that receiving a notification through DOPL will be a deterrent for a licensee. Board Member Glenn Bennett expressed uncertainty that licensees would acknowledge receipt of the notification. EO Spoja asked what the Board’s preference was. Chairman Watkins confirmed that the preference is for material discrepancies to be handled by the land surveyors directly, but that the DOPL method is an option, especially if a direct response has not been received. The development team is also working on migrating over the deceased licensee records to the OASIS licensing system. Finally, the team is working on adding the work experience fields for the application summary sheets.

BOARD BUSINESS

Dean Presentations: Boise State University, University of Idaho, Idaho State University, Northwest Nazarene University, and Lewis-Clark State College presented their engineering and land surveying program updates to the Board. Discussion topics included enrollment and graduation rates, dual enrollment and course credit exchanges between Idaho colleges and universities, program support for achieving licensure, industry engagement and future program plans.

IPELS Newsletter: The topic of digital stamps piracy will be added to the newsletter. With regards to discipline, the Board requested that the violation and resulting discipline be published.

UK Mutual Recognition Process: EO Spoja reviewed the letter received from NCEES outlining the status of the Mutual Recognition Agreement (MRA) with the United Kingdom. NCEES requested a link to Idaho's comity application, which EO Spoja forwarded to them. Additionally, NCEES asked for a status update for when the Board will be able to receive MRA applicants through the NCEES website and the Board confirmed they are prepared to receive those applications.

Continuing Education Process: This topic will be discussed at the next meeting.

Board Opinions: The Board reviewed the process for answering inquiries submitted to DOPL. No action was taken.

Public Comment(s): There were no public comments.

EXECUTIVE SESSION – APPLICATION(S) AND DISCIPLINE

Motion to Enter into Executive Session: A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll call: Chairman Watkins-Aye, Vice-Chairman Ruby-Aye, Board Member Bennett-Aye, Board Member Johnson-Aye and Board Member Miller-Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION

Motion(s) re: Application(s): Upon reviewing licensure applications, the Board made the following motions:

A motion was made and seconded to approve applications 1277917, 1358675, 1369336, 1388041 and 1381573. The motion carried unanimously.

A motion was made and seconded to continue, with the option to withdraw, application 1249293. The motion carried unanimously.

A motion was made and seconded to table, pending receipt of requested information, applications 1353582, 1358169, 1368259 and 1373900. The motion carried unanimously.

Motion(s) re: Discipline: A motion was made and seconded to close case numbers I-PELS-2024-29, I-PELS-2024-31, 1304865, 1319721 and 1341423. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:06 PM.