

IDAHO PLUMBING BOARD MEETING

January 20, 2022 – 9:30 a.m. (MT)

Division of Occupational and Professional Licenses
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
155 North Maple Street, Blackfoot

MINUTES OF THE JANUARY 20, 2022 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting but to record the significant features of those discussions.

Chairman Matt Gardner called the meeting to order at 9:34 a.m. (MT)

Board Members:

Matt Gardner, Chairman
Gilbert Pond, Vice-Chairman
Rick Garrett
John Kierce
Bob King

DBS Staff Members:

Michael Hyde, Operations Manager
John Nielsen, Executive Officer
Molly Hamilton, Licensing Supervisor
Laura Shankel, Licensing & Registration Manager
Ron Bassett, Board Services Manager
Steve Gorski, Investigations Unit Manager
Chuck Knapp, Regional Supervisor, Region 1
Josh Nyman, Regional Supervisor, Region 3
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist

DOPL Org Chart Update

Operations Manager Michael Hyde provided the Board with an organization update. The board members received an email in November 2021, outlining the changes with an organizational chart. Each board is assigned an Executive Officer as a liaison to ensure the needs of the board are being met. John Nielsen is the Executive Officer for this board.

Open Forum

There were no new concerns from the industry, cities, or counties to address under open forum.

Approval of the January 20, 2022 Agenda

MOTION: Board Member Pond made a motion to approve the January 20, 2022 Agenda as presented. Board Member Kierce seconded. Motion carried.

Approval of the October 28, 2021 Meeting Minutes

MOTION: Board Member Garrett made a motion to approve the October 28, 2021 minutes as written. Board Member Kierce seconded. Motion carried.

Board Business

Zero Based Rule (ZBR) Strategy – The ZBR Strategy is to identify and eliminate costly, ineffective, and outdated regulations through an institutionalized and scheduled agency rule review and replacement process. Every state agency will go through the ZBR process. Two to four meetings will be scheduled before August 1, 2022. The draft rules will be ready for the Board’s approval by August 2022 for consideration at the 2023 Legislative Session. Executive Officer Nielsen will provide a copy of the prospective analysis process and clean version of the pending rules to the board members at the February 2022 Board meeting.

Division Updates

Notice of Violation (NOV) Activity Report – Executive Officer Nielsen presented the NOV Activity Report. Board Member Gilbert Pond asked for notification of licensing rules to out-of-state contractors applying for a license in Idaho. Executive Officer Nielsen will research the request.

Journeyman First Exam Report – Executive Officer Nielsen presented the report.

Division Report – There are two inspector positions open. The move to the Chinden Campus is scheduled for July 1, 2022. Steve Gorski, new Investigations Unit Manager, was introduced.

Financial Update – There was no financial report available.

Adjournment

Chairman Gardner adjourned the meeting at 10:36 a.m. (MT).