



State of Idaho
Division of Occupational and Professional Licenses
Idaho Certified Shorthand Reporters Board

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Board Meeting Minutes of 2/15/2024

Board Members Present:
Andrea Wecker - Chair
Valerie Nunemacher
Ryan Scott Lewis
Darren B Simpson

Division Staff:
Kent Absec, Executive Officer
Cesley Metcalfe, Executive Officer
Greg Loos, General Counsel
Lizzie Kukla, Licensing Program Supervisor
Christian Runnalls, Board Support Specialist

Board Members Absent:
Christian Boisvert

The meeting was called to order at 3:00 PM by Andrea Wecker.

DIVISION BUSINESS

Five-Year Projection of Cash Balances: Ms. Metcalfe presented details of the Board's five-year cash balance projection.

BOARD BUSINESS

Licensure Examination: Mr. Loos stated that Idaho Code § 54-3011 requires the Board to conduct an Idaho exam at least once per year but does not have the appropriate resources to meet that requirement. Mr. Loos stated other licensing boards have adopted third-party national exams as their state exam. The Board discussed adopting the National Court Reporters Association (NCRA) Registered Professional Reporter Examination (RPR) as the state exam.

A motion was made and seconded to adopt the NCRA RPR Exam as the official Idaho exam. The motion carried unanimously.

Zero-Based Regulation: Mr. Loos explained the purpose and process of Zero-Based Regulation (ZBR). The Board will review its administrative rules to eliminate duplicative or outdated requirements, remove unnecessary barriers, and increase the readability of the rules. Unless stated otherwise, the following changes are being contemplated, pending notice of intent to promulgate rulemaking, stakeholder input, and final votes by the Board:

Rule 125 – Fees: The Board struck all fees related to the state exam as unnecessary since the Board has adopted the NCRA RPR as the state exam, for which fees will be paid directly to the provider.

Rule 201.01 – Consideration of Factors and Evidence: The Board struck the rule as duplicative of Idaho Code § 67-9411.

Rule 201.03 – Applicant Bears the Burden: The Board struck this as an unnecessary rule that serves no legal function.

Rule 300 – Examinations: The Board struck the rule as unnecessary since the Board no longer administers a separate exam and instead adopted the NCRA RPR as the official Idaho exam.

Rule 400 – Temporary Permit: The Board struck the rule as duplicative of Idaho Code § 54-3109 and as unnecessary because the Board no longer issues temporary permits due to faster licensure turnaround times.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain a license or registration. The vote was: Hon. Simpson, aye; Mr. Lewis, aye; Ms. Nunemacher, aye; and Ms. Wecker, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Applications

A motion was made and seconded to deny application SRA-1221 based on Idaho Code § 54-3109. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 4:16 PM.

The next meeting is on 6/20/2024.