



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Licensing Board of Professional Counselors and  
Marriage and Family Therapists

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### Board Meeting Minutes of 5/17/2024

<b>Board</b>	Dennis M Baughman, LCPC – Chair	<b>Division</b>	John Price, Executive Officer
<b>Members</b>	Spencer Zitzman, Ph.D., LMFT	<b>Staff:</b>	Greg Loos, General Counsel
<b>Present:</b>	Lea Serrano, LCPC		Skip Liddle, Investigations Manager
	Anna James Krzemieniecki, LCPC		Kent Absec, Licensing Manager
	Tami S Kammer, LMFT, LCPC		José Mendoza, Licensing Specialist
			Christian Runnalls, Board Support Specialist
			Meagan Graves, Board Support Specialist
<b>Board</b>	Theresa Bradford	<b>Others</b>	
<b>Members</b>		<b>Present:</b>	Tyler Williams, Board Prosecutor
<b>Absent:</b>			

The meeting was called to order at 9:00 AM by Dennis M Baughman, LCPC.

#### Introductions

Meagan Graves introduced herself as the new Board Support Specialist.

#### Approval of Minutes

A motion was made and seconded to approve the 02/16/2024 minutes. The motion carried unanimously.

**Public Comment:** Dr. Michael Whitehead asked the Board if the two-year licensure requirement is still in effect for AMFT supervisors. He also asked if an independently practicing LMFT can be a supervisor, how the new changes in the rules will affect licensees, and when those changes are to take effect.

#### DIVISION BUSINESS

**Professional Recovery Program:** Ms. Stuart and the Board discussed how to market the Professional Recovery Program to licensees. The Board directed Ms. Stuart to work with a designated Board member to create educational emails for all licensees and information to post on the Board's website.

**2024 Legislative Session Overview:** Mr. Price provided legislative updates on Senate Bill 1352, House Bill 393, House Bill 767, Senate Bill 1425, House Bill 417, House Bill 705, and Senate Bill 1329. Mr. Price stated that information about legislation that impacts licensees will be included on the Board's website along with the new rules.

**Public Meeting Law Training:** Mr. Loos presented training to the Board on the role and importance of public members appointed to regulatory boards.

**Open Meeting Law Training:** Mr. Loos presented training to the Board on the importance of open meeting laws and statute requirements.

**Financial Update:** Mr. Price presented the financial report.

## **BOARD BUSINESS**

**Board Composition Update:** Mr. Loos updated the Board on the current composition of the board, open seats, and the rules for membership and appointments. They discussed where everyone was in their current terms.

**Senate Bill 1352/ Idaho Code § 54-3416:** Mr. Loos updated the Board on how Idaho Code § 54-3416 may impact the Board and how they handle complaints going forward. He advised the Board on best practices to ensure they are compliant with the upcoming changes.

**Conference Updates and Reports:** The Board discussed the upcoming annual meeting for the Association of Marital & Family Therapy Regulatory Boards and which members will be available to attend the meeting.

**Licensing Report:** Mr. Absec presented the licensing report.

## **Executive Session**

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dennis Baughman, aye; Spencer Zitzman, aye; Lea Williams, aye; Anna Krzemieniecki, aye; and Tami Kammer, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

## **Discipline**

A motion was made and seconded to close case numbers I-COU-2024-15 and I-COU-2024-18. The motion carried unanimously.

A motion was made and seconded to negotiate a Corrective Action Plan for case numbers I-COU-2024-30 and I-COU-2024-32.

A motion was made and seconded to close case numbers I-COU-2024-19 and I-COU-2024-31 with an advisory letter. The motion carried unanimously.

## **Applications**

A motion was made and seconded to deny requests for rule waivers associated with applications COUA-9726 and COUA-9321 and to table those applications pending receipt of additional information. The motion carried unanimously.

## **Adjourn**

There being no further business, the meeting was adjourned at 12:01 PM.

The next meeting is on 08/16/2024 at 9:00 AM.