



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Morticians

BRAD LITTLE
Governor
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Board Meeting Minutes of 7/18/2024

Board	James R. Sommer - Chair	Division	John Price, Executive Officer
Members	Brian T. McBride	Staff:	Greg Loos, General Counsel
Present:	Charles Grunig		Allegra Earl, Licensing Unit Manager
			Skip Liddle, Investigative Unit Manager
			Steve Hogue, Investigative Unit Supervisor
			Christian Runnalls, Board Support Specialist

The meeting was called to order at 2:00 PM by James R. Sommer.

Approval of Minutes

A motion was made and seconded to approve the 4/18/2024 minutes. The motion carried unanimously.

Public Comment

No public comment was given.

BOARD BUSINESS

Zero-Based Regulation: Mr. Loos went over the changes discussed during Zero-Based Regulation (ZBR) meetings. Unless stated otherwise, the following changes are also being contemplated by the Board for proposed rules:

Rule 450.02 – Funeral Establishment: The Board discussed removing subsections a, b, and c as duplicative of Idaho Code § 54-1102. The Board discussed the importance of defining the establishment in the rule and that slight redundancy of statute in the rule is warranted to define an establishment. No changes were made.

Rule 452 – Minimum Standards: The Board added subsection v referencing the Federal Funeral Industry Practices, 16 CFR Part 453, commonly known as the Funeral Rule, to require compliance with federal standards.

Rule 454.01.c – Content of Record: The Board changed the language to require a report or refrigeration log containing the time and date of refrigeration of a body as part of the record of the body.

Rule 500 – Fees: The Board changed fees to reflect a biennial renewal cycle. Mr. Loos presented a prospective analysis of surrounding states' fees compared to Idaho. Based on the information in the prospective analysis the Board changed the fees to:

- Funeral Director: \$200
- Funeral Establishment: \$300
- Crematory Establishment: \$480
- Mortician: \$200
- Inactive License: \$90

- Resident Trainee: \$120
- Application Fee: \$120
- Certificate of Authority: \$120

A motion was made and seconded to adopt the rules as proposed and have them posted in the Administrative Bulletin. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 3:27 PM.

The next meeting is on 10/3/2024.

DRAFT