



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Podiatry

BRAD LITTLE Governor
RUSSELL BARRON Administrator

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Board Meeting Minutes of 1/17/2024

Board Members	Stewart Jones, DPM – Chair	Division	Jan Arrasmith, Executive Officer
Present:	Bryan Thompson, DPM	Staff:	Russell Spencer, General Counsel
	Gary James Millward, DPM		Pam Rebolo, Board Support Supervisor
	Douglas Williams, DPM		Mike Celeste, Investigations Supervisor
			Keith Aamodt, Investigator

The meeting was called to order at 3:35 PM by Stewart Jones, DPM.

Introductions

Ms. Arrasmith introduced herself as the new Executive Officer for the Board.

Approval of Minutes

A motion was made and seconded to approve the 08/25/2023 minutes. The motion carried unanimously.

DIVISION BUSINESS

Website Update: Ms. Arrasmith gave a brief overview of the Board’s new website page under DOPL.

Financial Update and Five Year Projection: Ms. Arrasmith informed the Board that she did not have the corrected financial reports for quarter 1 or 2, but discussed the five year projection with the Board.

Performance Measure Report Review: Ms. Arrasmith reviewed the performance measure report with the Board.

Legislative Update: Ms. Arrasmith gave a legislative update to the Board.

Board Training – Discipline Process and Just Culture: Mr. Spencer provided the Board with training on the Division’s disciplinary process and provided a brief explanation of Just Culture.

Transition to SharePoint: Ms. Arrasmith informed the Board that Board meeting documents will now be on SharePoint.

BOARD BUSINESS

Case Review – POD-2022-1: A motion was made and seconded for no action at this time and follow up on progress reports at the next Board meeting. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 4:58 PM.

The next meeting is on 04/03/2024.