



State of Idaho  
Division of Occupational and Professional Licenses  
Damage Prevention Board

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Minutes of 06/20/2024**

<b>Board Members</b>	Jerry Piper, Chairman	<b>Division</b>	Amy Lorenzo, Executive Officer
<b>Present:</b>	Julie Maki, Vice-Chair	<b>Staff:</b>	Jill Randolph, Legal Counsel
	Stephen Boorman		Renee Bryant, Board Support Supv.
	Jeff Brooks		Jorge Perez, Board Support Specialist
	Evan Powers		Tara Hinderliter, Tech. Records Spec. 2
	Merril Quayle		Jeannien DeWitt, Education/Training Spec.
	Michael Kimmel		
	Sean Courtright		
	Scott Spears		
	Curtis Reno		

**Board Members** Michelle Heskett  
**Absent:**

The meeting was called to order at 9:00 AM MT by Chairman Jerry Piper.

**Recognition – Chairman Jerry Piper & Board Member Scott Spears**

Chairman Piper and Board Member Spears were recognized for their many years of service on the Board.

**APPROVAL OF 04/11/2024 MINUTES**

A motion was made and seconded to approve the 04/11/2024 meeting minutes. The motion carried unanimously.

**DIVISION BUSINESS**

**Update to the Education/Working Group:** Education and Training Specialist Jeannien DeWitt provided an update on the Education/Working Group.

**Public Member Training:** Legal Counsel Jill Randolph presented the “Public Member Training” PowerPoint presentation.

**Navigating SharePoint:** Board Support Supervisor Renee Bryant and Board Support Specialist Jorge Perez provided tips on accessing and navigating SharePoint.

**BOARD BUSINESS**

**Election of Chair:** A motion was made and seconded to elect Board Member Stephen Boorman for Board Chairman. The motion carried unanimously.

**PHMSA Grant Application Update:** Executive Officer (EO) Amy Lorenzo gave an update on the PHMSA Grant Application.

**ZBR Update – Public Hearings:** EO Lorenzo discussed what was addressed at the ZBR public hearings and who attended them.

**Prospective Analysis:** There was no Prospective Analysis.

**Zero-Based Regulation Rulemaking:** EO Lorenzo reviewed potential changes to the Damage Prevention Board rules. The following sections were discussed: “000. LEGAL AUTHORITY”, “008. AUDIT OF ONENUMBER SERVICE RECORDS.”, “016. ADEQUACY OF FACILITY OWNERS LOCATING UNDERGROUND FACILITIES.”, “017. IMPROVEMENT OF TECHNOLOGY AND COMMUNICATIONS BY STAKEHOLDERS.”, “018. DAMAGE PREVENTION COMPLAINTS.”, “019. CLAIMS AND REPORTS OF DAMAGE OR EXCAVATOR DOWNTIME.”, and “020. CIVIL PENALTIES.”.

A motion was made and seconded to go proposed. The motion carried unanimously.

**Financials Review:** EO Lorenzo provided a financial update.

**Data/DIRT Report:** There was no DIRT report to discuss.

**Notice of Violation (NOV) Activity Report:** Tara Hinderliter, Technical Records Specialist 2, addressed the NOV Activity Report.

**Public Comment:** There were no public comments.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:22 AM.

06/20/2024/jp